

"ഭരണഭാഷ- മാതൃഭാഷ"



കേരള സർക്കാർ



സംഗ്രഹം

സാമൂഹ്യനീതി വകുപ്പ് - 2016-ലെ Rights of Persons with Disabilities Act - ഭിന്നശേഷിക്കാർക്ക് അനുയോജ്യമായി കണ്ടെത്തിയ 654 തസ്തികകൾക്ക് 4% ഭിന്നശേഷി സംവരണം അനുവദിച്ച് ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

സാമൂഹ്യനീതി (ബി) വകുപ്പ്

സ.ഉ.(അച്ഛടി) നം.7/2022/SJD തീയതി, തിരുവനന്തപുരം, 28-10-2022

- പരാമർശം:-
1. സ.ഉ.(അച്ഛടി) നം. 8/2018/സാ.നീ.വ. തീയതി 19.06.2018.
 2. സ.ഉ.(അച്ഛടി) നം. 12/2019/സാ.നീ.വ. തീയതി 31.10.2019.
 3. സ.ഉ.(അച്ഛടി) നം. 19/2020/സാ.നീ.വ. തീയതി 25.08.2020.
 4. 04.08.2022-ലെ സാമൂഹ്യനീതി ഡയറക്ടറുടെ SJD/102054/2019/D3 നമ്പർ കത്ത്.
 5. 11.08.2022-ലെ എക്സ്പെർട്ട് കമ്മിറ്റി യോഗത്തിന്റെ നടപടി കുറിപ്പ്.

ഉത്തരവ്

Persons with Disabilities (Equal Opportunities and Full Participation) Act 1995 ൽ ചെയ്തുകൊണ്ട് നിലവിൽ വന്ന Rights of Persons with Disabilities Act 2016-ന്റെ section 34 പ്രകാരം ഭിന്നശേഷി സംവരണം 3% ൽ നിന്നും 4% ആയി ഉയർത്തുന്നതിനും ആയത് താഴെപ്പറയുന്ന ഭിന്നശേഷി വിഭാഗങ്ങൾക്കായി അനുവദിക്കുകയും ചെയ്തിട്ടുണ്ട്.

- (a) Blindness and low vision
- (b) Deaf and hard of hearing
- (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy:
- (d) Autism, intellectual disability, specific learning disability and mental illness.
- (e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness.

2. ടി ആക്ടിന്റെ section 34-ൽ പ്രതിപാദിക്കുന്ന ഭിന്നശേഷി വിഭാഗങ്ങൾക്ക് അനുയോജ്യമായ തസ്തികകൾ കണ്ടെത്തുന്നതിന് ഒരു എക്സ്പെർട്ട് കമ്മിറ്റി രൂപീകരിക്കണമെന്ന് സെക്ഷൻ 33(ii) വിവക്ഷിച്ചിരിക്കുന്നു. ആയത് പരാമർ ശം (1) പ്രകാരം രൂപീകരിച്ച് ഉത്തരവായിട്ടുണ്ട്.

3. സംസ്ഥാന സർക്കാർ നിയമനങ്ങളിൽ ഭിന്നശേഷി സംവരണം 3%-ത്തിൽ നിന്നും

4% ആയി ഉയർത്തി പരാമർശം (2) പ്രകാരം പൊതു ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുണ്ട്.

4. ഭിന്നശേഷിക്കാർക്ക് അനുയോജ്യമായി കണ്ടെത്തിയ 49 കോമൺ കാറ്റഗറി തസ്തികകൾക്ക് 4 % ഭിന്നശേഷി സംവരണം അനുവദിച്ച പരാമർശം (3) പ്രകാരം ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുണ്ട്.

5. Rights of Persons with Disabilities Act 2016 പ്രകാരമുള്ള 4% ഭിന്നശേഷി സംവരണം നൽകുന്നതുമായി ബന്ധപ്പെട്ട് നിഷ് മുഖേന തയ്യാറാക്കിയിട്ടുള്ള അസസ്സ്‌മെന്റ്, മോണിറ്ററിംഗ് കമ്മിറ്റി വിശദമായി പരിശോധിച്ചിട്ടുള്ളതിന്റെ അടിസ്ഥാനത്തിൽ തയ്യാറാക്കിയ കരട് ഫണ്ട്ഷണലിറ്റി അസസ്സ്‌മെന്റ് റിപ്പോർട്ട് പരാമർശം (4) പ്രകാരം സാമൂഹ്യനീതി വകുപ്പ് ഡയറക്ടർ സമർപ്പിച്ചിരുന്നു.

6. പരാമർശം 5 പ്രകാരം ചേർന്ന എക്സ്പെർട്ട് കമ്മിറ്റി യോഗത്തിൽ വിവിധ വകുപ്പുകളിലെ ഭിന്നശേഷിക്കാർക്ക് അനുയോജ്യമായി കണ്ടെത്തിയ 654 തസ്തികകളുടെ Functionality Assessment പരിഗണിച്ചു. പരാമർശം (4) റിപ്പോർട്ട് പ്രകാരമുള്ള വിവിധ വകുപ്പുകളിലെ 654 തസ്തികകളുടെ nature of work-ന്റെയും 2018-ലെ കേന്ദ്ര സർക്കാരിന്റെ Disability Assessment Guidelines-ന്റെയും അടിസ്ഥാനത്തിൽ Rights of Persons with Disabilities Act 2016-ലെ section 34(i) വിവക്ഷിക്കുന്ന ഭിന്നശേഷി വിഭാഗങ്ങളുടെ Functionality Assessment പരാമർശം (1) പ്രകാരം രൂപീകരിച്ച എക്സ്പെർട്ട് കമ്മിറ്റി വിശദമായി ചർച്ച ചെയ്യുകയും ടി തസ്തികകൾ ഭിന്നശേഷിക്കാർക്ക് അനുയോജ്യമായി കണ്ടെത്തുവാൻ കമ്മിറ്റി പരാമർശം (5) പ്രകാരം ശുപാർശ ചെയ്യുകയുമുണ്ടായി. കൂടാതെ ഈ വിഷയത്തിൽ ചുവടെ ചേർക്കും പ്രകാരവും തീരുമാനിച്ചു.

(i) മോണിറ്ററിംഗ് കമ്മിറ്റി സമർപ്പിച്ച കരടിൽ മാറ്റങ്ങൾ വരുത്തി, പുതുക്കിയ ഫണ്ട്ഷണലിറ്റി അസസ്സ്‌മെന്റ് സർക്കാരിന്റെ അനുമതിക്കായി സമർപ്പിക്കുവാൻ സാമൂഹ്യനീതി വകുപ്പ് ഡയറക്ടറെ ചുമതലപ്പെടുത്തി.

(ii) കോമൺ കാറ്റഗറി സംബന്ധിച്ച് നിലവിലുള്ള 25.08.2020-ലെ സ.ഉ.(അച്ഛടി) നം. 19/2020/സാ.നീ.വ. സർക്കാർ ഉത്തരവ് നിലനിൽക്കുന്നതിനാൽ, ആയതിൽ അജണ്ട 1 പ്രകാരം എക്സ്പെർട്ട് കമ്മിറ്റി അംഗീകരിച്ച കരടു പ്രകാരമുള്ള ഭേദഗതികൾ വരുത്തുവാൻ തീരുമാനിച്ചു. ആയതിനായുള്ള പ്രൊപ്പോസൽ സമർപ്പിക്കുവാൻ സാമൂഹ്യനീതി വകുപ്പ് ഡയറക്ടറെ ചുമതലപ്പെടുത്തി.

7. സർക്കാർ ഇക്കാര്യം വിശദമായി പരിശോധിച്ചു 11.08.2022-ലെ എക്സ്പെർട്ട് കമ്മിറ്റി ഭിന്നശേഷിക്കാർക്ക് അനുയോജ്യമായി കണ്ടെത്തുവാൻ ശുപാർശ ചെയ്തിട്ടുള്ള അനുബന്ധമായി ചേർത്തിട്ടുള്ള വിവിധ വകുപ്പുകളിലെ 654 തസ്തികകളുടെ Functionality Assessment അംഗീകരിച്ചുകൊണ്ടും ടി തസ്തികകളിൽ 4% ഭിന്നശേഷി സംവരണം അനുവദിച്ചുകൊണ്ടും ഉത്തരവാകുന്നു. കോമൺ കാറ്റഗറി തസ്തികയിൽ 4 % ഭിന്നശേഷി സംവരണം അനുവദിച്ചുകൊണ്ടുള്ള പരാമർശം 3 ലെ സർക്കാർ ഉത്തരവ് പ്രാബല്യത്തിലുള്ളതിനാൽ, എക്സ്പെർട്ട് കമ്മിറ്റി മിനിട്ടസ് അംഗീകരിച്ച പ്രകാരമുള്ള ഭേദഗതികൾ വരുത്താനാവശ്യമായ പ്രൊപ്പോസൽ സമർപ്പിക്കുവാനാവശ്യമായ നടപടി സാമൂഹ്യനീതി വകുപ്പ് ഡയറക്ടർ സ്വീകരിക്കേണ്ടതാണ്.

8. ഭിന്നശേഷിക്കാർക്ക് അനുയോജ്യമായി കണ്ടെത്തിയ തസ്തികകളുടെ Functionality Assessment വ്യക്തമാക്കിക്കൊണ്ടുള്ള പട്ടിക അനുബന്ധം I ഉം മെഡിക്കൽ സർട്ടിഫിക്കറ്റിന്റെ മാതൃക അനുബന്ധം II ഉം ആയി ചേർക്കുന്നു.

(ഗവർണ്ണറുടെ ഉത്തരവിൻ പ്രകാരം)

ശ്രീകല എസ്
ജോയിന്റ് സെക്രട്ടറി

സെക്രട്ടറിയേറ്റിലെ എല്ലാ വകുപ്പുകൾക്കും (നിയമം, ധനകാര്യം ഉൾപ്പെടെ)

എല്ലാ വകുപ്പ് മേധാവികൾക്കും

എല്ലാ നിയമനാധികാരികൾക്കും

സെക്രട്ടറി, കേരള പബ്ലിക് സർവ്വീസ് കമ്മീഷൻ, പട്ടം, തിരുവനന്തപുരം (ആമുഖ കത്ത് സഹിതം)

കമ്മീഷണർ, അംഗപരിമിതർക്കായുള്ള സംസ്ഥാന കമ്മീഷണറേറ്റ് പൂജപ്പുര, തിരുവനന്തപുരം.

ഡയറക്ടർ, സാമൂഹ്യനീതി വകുപ്പ്, വികാസ് ഭവൻ, തിരുവനന്തപുരം.

ഇൻഫർമേഷൻ & പബ്ലിക് റിലേഷൻസ് (വെബ് & ന്യൂ മീഡിയ) വകുപ്പ്.

സ്റ്റോക്ക് ഫയൽ/ഓഫീസ് കോപ്പി)

ഉത്തരവിൻ പ്രകാരം

Signed by Jasmine Thomas

Date: 28-10-2022 14:04:39

സെക്ഷൻ ഓഫീസർ

പകർപ്പ് - ബഹു. മുഖ്യമന്ത്രിയുടെ പ്രൈവറ്റ് സെക്രട്ടറിക്ക്

ബഹു. ഉന്നതവിദ്യാഭ്യാസ- സാമൂഹ്യനീതി വകുപ്പ് മന്ത്രിയുടെ പ്രൈവറ്റ്

സെക്രട്ടറിക്ക്

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
1	Auditor	Kerala State Audit Department	S/ST, MF, SE, RW, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Examine and audit account, books and records and financial statement of Government offices.	Should have functional communication skills. Adequate mobility and hand activities.
2	Confidential Assistant Grade II	Kerala State Audit Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%), e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
3	Office Attendant Grade II /Night Watchman	Kerala State Audit Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
4	Binder Grade II	Kerala State Audit Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately.
5	Roneo Operator	Kerala State Audit Department	MF, SE, RW, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M, MoD), ID, SLD, MI (40%-70%) e) MD involving above combinations	Duplicating documents in machine.	The work mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
6	Lift Operator	Administrative Secretariat	S/ST, MF, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Operates electric lift for carrying passengers and goods from one floor to another. Operates the gate; ensures that lift is not overloaded. Mandatory safety measures to be followed. Involves risk.	The work is performed mostly inside and alone.
7	Binder Grade II	Administrative Secretariat	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately.
8	Confidential Assistant Grade II	Administrative Secretariat	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40%-70%), e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
9	Assistant	Administrative Secretariat	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%), e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records, as needed.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate. Should have minimum functional communication skills
10	Office Attendant Grade II	Administrative Secretariat	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
11	Office Attendant Grade II	Governer's Secretariat	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
12	Assistant	Governer's Secretariat	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV;with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%), e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records, as needed.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate. Should have minimum functional communication skills
13	Telephone Operator	Governer's Secretariat	S/ST, RW, H, C, MF	a) B, LV b) LD including CP, LC, Dw, AAV, MDy. c) ASD (M), ID (M), SLD, MI (40% - 70%); d) MD involving above combinations.	Handling telephone and answering. Communicating skills for receiving information and conveying information required. Probing. Memorising etc may be required. Communicating the contents/gist to appropriate officials	The work is mostly performed inside.
14	Confidential Assistant Grade II	Governer's Secretariat	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
15	Binder	Governer's Secretariat	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
16	Gardener	Governer's Household	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD including CP,LC Dw, AAV; with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	Planting and maintaining plants and trees, greenscapes, (watering and feeding plants, trimming trees and shrubs), fertilizing and mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter.	Work is performed outside in hot and humid condition. No hazards are involved. Mobility and hand activities of the person should be adequate.
17	Female Attendent	Governer's Household	S, ST, W, BN, L, PP, RW, SE, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, with minimum two functional arms and legs d) ASD (M), SLD, MI (40%-70%) e) MD involving above combinations.	Performs various miscellaneous low-skilled tasks including cleaning, preparing beds, running errands etc.,	The work is performed inside as well as outside. The job may require standing and sitting for long periods. Incumbent should be functionally able to complete the assigned task efficiently
18	Carpenter	Governer's Household	S, ST, W, BN, RW, PP, L, SE, H, C, MF	a) LV b) D, HH c) LD including LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Makes, assembles, alters and repairs wooden structures and articles according to sample or drawing using hand or power tools or both. Studies drawing on sample to understand type of structure or article to be made and calculates quantity of timber required.	The work is mainly performed outside .
19	Office Attendant Grade II	Governer's Household	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
20	Office Attendant Grade II	Finance Secretariat	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
21	Assistant	Finance Secretariat	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records, as needed.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
22	Roneo Operator	Finance Secretariat	MF, SE, RW, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M, MoD), ID, SLD, MI (40%-70%) e) MD involving above combinations	Duplicating documents in machine.	The work mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate.
23	Binder Grade II	Finance Secretariat	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
24	Office Attendant Grade II	Law Secretariat	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
25	Legal Assistant	Law Secretariat	S/ST, MF, SE, RW, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
26	Office Attendant Grade II	Legislative Secretariat	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
27	Lift Operator	Legislative Secretariat	S/ST, MF, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Operates electric lift for carrying passengers and goods from one floor to another. Operates the gate; ensures that lift is not overloaded. Mandatory safety measures to be followed. Involves risk.	The work is performed mostly inside and alone.
28	Binder Grade II	Legislative Secretariat	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
29	Assistant	Legislative Secretariat	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
30	Gardener	Legislative Secretariat	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD including CP, LC Dw, AAV; with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	Planting and maintaining plants and trees, greenscapes, (watering and feeding plants, trimming trees and shrubs), fertilizing and mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter.	Work is performed outside in hot and humid condition. No hazards are involved. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
31	Lady Attendent	Legislative Secretariat	S, ST, W, BN, L, PP, RW, SE, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, with minimum two functional arms and legs d) ASD (M), SLD, MI (40%-70%) e) MD involving above combinations.	Performs various miscellaneous low-skilled tasks including cleaning, sweeping, wiping, running errands etc.	The work is performed inside as well as outside. The job may require standing and sitting for long periods. Incumbent should be functionally able to complete the assigned task efficiently
32	Telephone Operator	Legislative Secretariat	S/ST, RW, H, C, MF	a) B, LV b) LD including CP, LC, Dw, AAV, MDy. c) ASD (M), ID (M), SLD, MI (40% - 70%); d) MD involving above combinations.	Handling telephone and answering. Communicating skills for receiving information and conveying information required. Probing. Memorising etc may be required. Communicating the contents/gist to appropriate officials	The work is mostly performed inside.
33	Confidential Assistant Grade II	Legislative Secretariat	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
34	Librarian	Legislative Secretariat	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40 %- 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
35	Roneo Operator	Legislative Secretariat	MF, SE, RW, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M, MoD), ID, SLD, MI (40%-70%) e) MD involving above combinations	Duplicating documents in machine.	The work mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
36	Agricultural Officer	Agriculture Department	S, ST, W, BN, L, MF, SE, C, KC	a) LV b) HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and leg each. d) ASD (M); ID (M), SLD, MI (40%-70%) e) MD involving above combinations.	They work to ensure high quality in crops grown by farmers. Agricultural officers are also responsible for ensuring that all agricultural operations and commodities comply with state. They advise farmers and take lead in Local Self Government Institutions for bring in and implement new schemes. One crucial function is the protection of paddy land and Wetland and the increase in cultivation in fallow lands. Agriculture officers may help audit, investigate, analyse and test agricultural goods	The work is mainly performed outside. Mobility of the person should not be restricted.
37	Agricultural Assistant Gr II	Agriculture Department	S, ST, W, BN, L, MF, SE, C, KC	a) LV b) HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms and one leg. d) ASD (M); ID (M), SLD, MI (40%-70%) e) MD involving above combinations.	To assist the executive during field work, perform field activities manually	The work is performed both inside and outside. Field work involves dusty, humid and hot conditions and physical exertion.
38	Artist	Agriculture Department	S, ST, W, BN, SE, RW, C	a) D, HH b) LD including CP, LC, AAV, MDy; with minimum one functional arm and functional leg each c) ASD (M), ID, SLD, MI (40%-70%) d) MD involving above combinations	An artist creates art such as paintings, sculptures, drawings, printed works, installations, and other forms..	The work is performed mostly inside and outside.
39	Photographer	Agriculture Department	S, ST, W, BN, SE, RW, C	a) D, HH b) LD including CP, LC, AAV, MDy; with minimum one functional arm and one functional leg each c) ASD (M), ID, SLD, MI (40% - 70%) d) MD involving above combinations	Operating camera, taking photos of various events, making albums and keeping records.	The work is performed mostly outside.
40	Carpenter Gr II	Agricultural Department	S, ST, W, BN, RW, PP, L, SE, H, C, MF	a) LV b) D, HH c) LD including , LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Makes, assembles, alters and repairs wooden structures and articles according to sample or drawing using hand or power tools or both. Studies drawing on sample to understand type of structure or article to be made and calculates quantity of timber required.	The work is mainly performed outside .

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
41	Scientific Assistant Grade II	Agriculture Department	S, ST, W, BN, L, MF, SE, C, KC	a) LV b) HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Maintains official records, assists reporting officer. The duty of a scientific assistant is to provide support to the scientist in research and educational matters. He has to assist the scientist in carrying out various researches. He is also responsible for performing several administrative tasks.	The work is performed mostly inside Occasional field work is Involved. Work place inside is comfortable but in field it is hot, humid and dusty. He usually works alone.
42	Assistant Offset Operator	Agriculture Department	S, ST, W, MF, SE	a) D, HH (40% - 50%) b) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each c) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) d) MD involving above combinations	Offset Machine Operation. The Offset Operator is responsible for the set-up, operation, and maintenance of the sheet-fed press, as well as managing the manufacturing processes associated with equipment, with an emphasis on productivity, quality & safety.	Work is performed mostly inside in a noisy environment. Mobility should not be restricted.
43	Film Librarian	Agriculture Department	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40% - 70%); e) MD involving above combinations.	Librarian Films organises and maintains collection of processed motion pictures for future use or reference. Receives films positive and negative as well as master positive, reference prints, library prints, etc. Prepares complete catalogue index and store them with proper referencing. Selects and issues films as per requisitions received from department/s such as editing, sound, direction, etc.	The work is performed inside as well as outside. Requires fine eye, hands coordination while performing task. Mobility and hand activities should be adequate.
44	Field Supervisor	Agriculture Department	S, ST, W, BN, L, MF, SE, C, KC	a) LV b) HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	To assist the executive during field work, guide the field worker in organizing various field activities	The work is performed both inside and outside. Field work involves dusty, humid and hot conditions.
45	Lab Keeper	Agriculture Department	S, ST, W, MF, SE, H, C, RW	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Taking care of the lab. Maintaining the cleanliness of the lab and equipment. Preparing the lab equipment and apparatus for tests and experiments.	The work is performed mostly inside.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
46	Draftsman Gr II/ Overseer Grade II	Agriculture Department	S, ST, W, BN, L, MF, SE, C, KC,RW	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Plan, scrutinise, coordinate and control activities/ instruct and supervise look after general administration/ and solve day-to- day problems of the workers, communication and field work/ guiding	The work is performed inside as well as outside. Mobility of the person should be adequate.
47	Machinist	Agriculture Department	S, ST, W, BN, RW, PP, SE, H, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Operates various types of power driven metal cutting or grinding machines for cutting and grinding metal. Measures and selects metal piece and marks it or gets it marked for machining operations required.	The work is mainly performed inside . The environment can be hot noisy and vibratory. The person should be able to complete the assigned tasks adequately..
48	Workshop Attender	Agriculture Department	S, ST, W, BN, RW, PP, SE, H, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Maintains cleanliness of instruments and surroundings of the workshop. Helps other staff in the installation and movements of the instruments.	The work is performed mostly inside. Mobility and bilateral hand activities should be adequate.
49	Black smith	Agriculture Department	S, ST, W, BN, RW, PP, SE, H, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Fits assembles and repairs metal equipment with finished parts by accurately sizing components, setting levers riveting etc. studies design, sketch or model of locks etc to be made. Collects various finished components or parts and checks for accuracy of fit by supplementary tooling to remove defects.	The work is mainly performed inside. The environment can be hot noisy and vibratory. The person should be able to complete the assigned tasks adequately..
50	Clerk	Agriculture Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records, as needed.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
51	LD Typist	Agriculture Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
52	Confidential Assistant Grade II	Agriculture Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
53	Clerk cum Typist	Agriculture Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
54	Office Attendant Grade II	Agriculture Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
55	Veterinary Surgeon/ Toxicologist/ Scientific Assistant/ Reasearch Assistant, IAH & VB	Animal Husbandry Department	W, BN, MF, RW, S, ST, L, SE, H, C, KC	a) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs b) SLD (As per medical council guidelines*) c) MD involving above combinations.	To examine, diagnose and treat ailments of animals. To perform surgical procedures on animals/ evalate, identify toxins and chemicals etc/; assess potentia risks etc/ assist in reseach activities	Work is performed inside and outside. Bilateral hand activities should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
56	Laboratory Technician Gr II / Laboratory Assistant Gr II	Animal Husbandry Department	S, ST, W, MF, SE, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Maintenance of Laboratories, equipment, accessories and rendering assistance in laboratory work in connection with research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone.
57	Chick Sexer	Animal Husbandry Department	S, ST, W, BN, MF, SE, L, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M-MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Determining the gender of one day old chicks for production	Work is performed inside. No hazards are involved. Mobility of the person should be adequate.
58	Despatch Rider	Animal Husbandry Department	S,ST,W, L,KC, PP, MF, RW, SE,H	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Distribution of inward tapal to the concerned officials. Distribution of local outgoing tapal/correspondence, and collection from other offices, as the case may be.	The work is performed mostly outside.
59	Poultry Attendant/ Servant	Animal Husbandry Department	S, ST, W, BN, MF, SE, C	a) B, LV b) D, HH c) LD including LC, Dw, AAV, MDy; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Attends to poultry stock to raise hens, chickens, turkeys and other poultry for egg production and sale as meat. Feeds poultry, cleans cages, nests and brooder houses. Sprays poultry houses with disinfectants and observes poultry for indications of diseases.	Mobility should not be restricted.
60	Carpenter cum Packer	Animal Husbandry Department	S, ST, W, BN, RW, PP, L, SE, H, C, MF	a) LV b) D, HH c) LD including , LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Makes, assembles, alters and repairs wooden structures and articles according to sample or drawing using hand or power tools or both. Makes structures for storage etc	The work is mainly performed outside .

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
61	Clerk	Animal Husbandry Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, reading, comprehending, computing, typing, accounting logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
62	LD Typist	Animal Husbandry Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC; Dw; AAV, MDy; with minimum two functional arms . d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
63	Office Attendant Grade II	Animal Husbandry Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
64	Clerk Typist	Animal Husbandry Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
65	Assistant Engineer	Archaeology Department	S, ST, W, BN, MF, RW, SE, C	a) LV b) HH c) LD including LC, Dw, AAV, MDy; with minimum one functional arm and leg each d) SLD e) MD involving above combinations	They plan, organize and supervise construction and repairs of heritage buildings, the maintenance of the monuments and structural conservation. Inspect and examine structure, completion of work to ensure its conformity with prescribed specifications.	Work is performed both inside and outside.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
66	Cook	Archaeology Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%); e) MD involving above combinations.	Plans, prepares, and cooks food items to ensure the highest quality service and experience for customers. Cooks soups, meats, vegetables, desserts and other foodstuffs for consumption in hotels, restaurants and other establishments.	The work is performed mostly inside. Occasional field work is involved. He/ She usually works alone.
67	Photographer	Archaeology Department	ST,W,BN,SE, RW,C	a) D, HH b) LD including Dw, AAV, MDy; with minimum two functional arms and legs c) ASD (M),ID (M) SLD; MI (40% - 70%) d) MD involving above combinations.	Operating camera, taking photos of various events, making albums and keep records.	The work is performed mostly outside.
68	Documentation Assistant	Archaeology Department	S, ST, W, RW, C, L, PP, BN, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms and one leg d) ASD (M), ID (M), SLD, MI (40% - 70%); e) MD involving above combinations.	To keep document safe and secure with proper referencing and assisting the Documentation officer.	Work is performed indoor mostly and PC Based, bilateral hand activities and mobility should be adequate.
69	Designer	Archaeology Department	S/ST, MF, SE, C, RW	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Preparing or modifying designs for construction projects, or arranging for, or instructing, others to do this. Designs include drawings, design details, specifications, bills of quantity and design calculations.	Should have minimum functional communication skills.
70	Museum Guide	Archaeology Department	S/ST, SE, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Guides tourists and visitors to places of interest, museums and explains historical background and importance of site/ specimens. Answers questions of tourists on various related aspects.	The work is performed inside or outside. The worker either works alone or in groups. Should have good communication skills.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
71	Ticket Attender	Archaeology Department	S/ST, MF, RW, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Issuing ticket, collecting money, tickets for entry. Examining tickets.	The work is performed inside or outside. Should have knowledge of computer. Hand function should be adequate
72	Specimen Collector	Archaeology Department	S, ST, W, BN, MF, RW, SE, KC, C, PP, L	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one functional leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Collection of specimens & maintenance of zoological exhibits of gallery.	Good eye hand coordination is needed.
73	Technical Helper	Archaeology Department	S, ST, W, BN, MF, RW, SE, KC, C, PP, L	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum two functional arms and one functional leg c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Maintaining and servicing the equipments and different types of tools and keep them in good working condition.	The work is performed inside and outside.
74	Duster	Archaeology Department	S,ST,W,L,BN, PP,MF,KC,SE, H,RW	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40%-70%) e) MD involving above combinations.	Performs routine unskilled duties in office or establishment such as dusting of rooms and furniture and opening and closing offices.	The work is performed mostly inside. Usually works alone. Adequate mobility of hands. Incumbent should be functionally able to complete the assigned task efficiently whenever necessary.
75	Artist	Archaeology Department	S, T, W, BN, SE, RW, H	a) LV b) D, HH c) LD including CP, LC, AAV, MyD; with minimum one functional arm d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	An artist creates and restores art such as paintings, sculptures, drawings, printed works, installations, and other forms.	The work is performed mostly inside and outside.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
76	Gallery Attender	Archaeology Department	S,ST,W,PP,L, BN,MF,SE,H,C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and two functional legs d) ASD (M), SLD, MI (40% - 70%) e) MD Involving above combinations	Opening, closing the doors of gallery, regulating movement of guests etc	The work is performed mostly inside. He usually works alone.
77	Laboratory Assistant	Archaeology Department	S, ST, W, MF, SE, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and one leg d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Maintenance of Laboratories, equipment, accessories and rendering assistance in laboratory work in connection with research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone.
78	Editorial Assistant	Archives Department	S/ST, RW, C, MF, SE	a) LV b) HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%); e) MD involving above combinations.	To look after editing/translating/proof reading archival work articles, drafts or brochures	The work is performed mostly inside. It does not involve any hazard.
79	Conservation Assistant	Archives Department	S/ST, MF, RW, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Repair, recovery, treatment and conservation of records	Good eye hand coordination is needed.
80	Photographer	Archives Department	S, ST, W, BN, SE, RW, C	a) D, HH b) LD including CP, LC, AAV, MyD; with minimum one functional arm and leg each c) ASD (M), ID, SLD, MI (40% - 70%) d) MD involving above combinations	Operating camera, taking photos of various events, documents, making albums and keeping records etc.	The work is performed mostly outside.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
81	Clerk	Archives Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
82	LD Typist	Archives Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
83	Confidential Assistant Grade II	Archives Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
84	Office Attendant	Archives Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
85	Librarian Gr. II	Archives Department	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40 %- 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
86	Full Time Gardener	Archives Department	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD including CP, LC Dw, AAV; with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	Planting and maintaining plants and trees, greenscapes, (watering and feeding plants, trimming trees and shrubs), fertilizing and mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter.	Work is performed outside in hot and humid condition. No hazards are involved. Mobility and hand activities of the person should be adequate.
87	Assistant Professor	Ayurveda Medical Education	BN, MF, RW, S/ST, L, SE, H, C	a) D, HH (As per medical council guidelines*) b) LD including CP, LC, Dw, AAV; with minimum two functional arms c) SLD (As per medical council guidelines*) d) MD involving above combinations.	Teach students theory and practical classes. Conducts practical demonstrations and treats patients in hospitals. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside.
88	Ayurveda Therapist	Ayurveda Medical Education	S,ST,BN,RW, C,MF,SE,W	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with two functional arms and legs. d) ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Giving therapy to the patients. Maintaining records.	The work is performed mostly inside. Mobility of the person should be adequate.
89	Artist Gr. II	Ayurveda Medical Education	S, T, W, BN, SE, RW, H	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each c) ASD (M), ID, SLD, MI (40% - 70%) d) MD involving above combinations	Artist is involved in making models, charts, paintings, drawings, printed works, installations, and other forms.	The work is performed mostly inside
90	Technician (Draviaguna)	Ayurveda Medical Education	S, ST, W, BN, RW, PP, SE, C, MF, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Deals with dynamics of herbs, procurement, distribution and classification of ayurveda drugs	The work is performed mostly inside. The job may require standing for longhours.
91	Technician (Pharmacy)	Ayurveda Medical Education	S, ST, W, BN, RW, PP, SE, C, MF	a) D, HH c) LD including CP, LC, Dw, AAV; with two functional arms and legs d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Works on categorising various drugs and medicines	The work is performed mostly inside. The job may require standing for longhours.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
92	Lab Technician Gr.II	Ayurveda Medical Education	S, ST, W, BN, RW, PP, SE, C, MF	a) D, HH c) LD including CP, LC, Dw, AAV; with two functional arms and two functional legs d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Conducts chemical and physical laboratory tests and makes qualitative and quantitative analysis of material for purposes such as development of new products, materials, and processing methods and for maintenance of health and safety standards	The work is laboratory based. The room is having good light Mobility and bilateral hand activities should be adequate.
93	Technician (Netra)	Ayurveda Medical Education	S, ST, W, BN, RW, PP, SE, C, MF	a) D, HH c) LD including CP, LC, Dw, AAV; with two functional arms and legs d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Giving therapy to the patients. Maintaining records	The work is performed mostly inside. Should have minimum functional communication.
94	Panchakarma Assistant	Ayurveda Medical Education	S, ST, W, BN, RW, PP, SE, C, MF, KC	a) D, HH c) LD including CP, LC, Dw, AAV; with two functional arms and legs d) ASD (M), ID, SLD, MI (40% - 70%); e) MD involving above combinations.	Perform Panchakarma therapies in connection with a Panchakarma program, under the guidance of a qualified Ayurvedic Practitioner or Ayurvedic Doctor with an emphasis on therapies	The work is performed mostly inside. Should have minimum functional communication.
95	Technical Assistant (X-ray)	Ayurveda Medical Education	S, ST, W, BN, RW, PP, L, SE, C, MF	a) D, HH c) LD including CP, LC, Dw, AAV; with two functional arms and legs d) ASD (M), ID, SLD, MI (40% - 70%); e) MD involving above combinations.	Maintenance and cleaning of all equipments and machinery; taking Xrays etc.	The work is mostly performed inside.
96	Herbarium Keeper	Ayurveda Medical Education	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%); e) MD involving above combinations	Maintaining / supervising herbarium, maintaining registers of pesticides, keeping record of development of plants and related works.	Hand activities should be adequate.
97	Technical Assistant (Visha)	Ayurveda Medical Education	S, ST, W, BN, RW, PP, SE, C, MF, KC	a) D, HH c) LD including, CP, LC, Dw, AAV; with two functional arms and legs e) MD involving above combinations.	Giving therapy to the patients. Maintaining records	The work is performed mostly inside. Should have minimum functional communication.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
98	Technical Assistant (Ayurveda)	Ayurveda Medical Education	S, ST, W, BN, RW, PP, SE, C, MF, KC	a) D, HH c) LD including, CP, LC, Dw, AAV; with two functional arms and legs d) ASD (M), ID, SLD, MI (40% - 70%); e) MD involving above combinations.	Giving therapy to the patients. Maintaining records	The work is performed mostly inside. Should have minimum functional communication.
99	Scribe	Ayurveda Medical Education	S/ST, MF, SE, RW, H, C	a) D, HH b) LD including CP, LC; Dw, AAV, MDy; with minimum one functional arm c) MI (40% - 70%) d) MD involving above combinations.	Duties of a Scribe are to document the physician dictated patient history, physical examination, family, social, and past medical history as well as document procedures, lab results, dictated radiographic impressions made by the supervising physician and any other information pertaining to the patient's encounter. Records dictations in shorthand and transcribe them in typewritten form. Transcribe dictated material from note book, using computer. . Compares typed matter and submits them to superiors.	The work is mostly performed inside in well lighted rooms. The worker usually does his work alone. It does not involve any hazard.
100	Theater Assistant	Ayurveda Medical Education	BN, MF, RW, S, ST, L, SE, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations	Assists in theatre for all types of work related to theatre.	The work is performed mostly inside. The worker usually works in a group.
101	Lab Attender Gr II /Nursing Assistant Gr II/ Power laundry attender	Ayurveda Medical Education	S, ST, W, MF, SE, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Rendering assistance to the technician/nurse or perform other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is performed mostly inside.
102	Pharmacy Attender Gr. II	Ayurveda Medical Education	S, ST, W, RW, MF, SE, H, C	a) D, HH b) LD including, CP, LC, Dw, AAV, MDy; with minimum one functional arm and leg each c) ASD (M, MoD), SLD, MI (40% - 70%) d) MD involving above combinations	Rendering assistance to the pharmacist and perform other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is performed mostly inside.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
103	Head warden / Hospital Attendant / Specimen collector / Gardener/ Dravya Attender	Ayurveda Medical Education	S, ST, W, BN, MF, RW, SE, KC, C, PP, L	a) LV b) D, HH c) LD including, CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Rendering assistance to the higher authority and perform other duties as may be assigned from time to time by Officers authorized in this behalf.	Good eye hand coordination is needed. Mobility of the person should be adequate.
104	Female Attender	Ayurveda Medical Education	S, ST, W, BN, L, PP, RW, SE, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with two functional arms and legs d) ASD (M), SLD, MI (40%-70%) e) MD involving above combinations.	Performs various miscellaneous low-skilled tasks including cleaning, preparing beds etc.,	The work is performed inside as well as outside. The job may require standing and sitting for long periods. Incumbent should be functionally able to complete the assigned task efficiently
105	Clerk	Ayurveda Medical Education	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
106	LD Typist	Ayurveda Medical Education	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
107	Clerk- Typist	Ayurveda Medical Education	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
108	Herbarium keeper	Collegiate Education	S, ST, W, BN, KC, MF, SE, RW, C, L, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations	Preserves plants and plants part in special preservatives or in herbarium sheets. Maintains experimental botanical garden for study such as ecology, mycology, algology, embryology, etc.	The work is performed mostly inside but also outside in well lit places.
109	Specimen Collector	Collegiate Education	S, ST, W, BN, MF, RW, SE, KC, C, PP, L	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one functional leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Collects samples and specimen for laboratory practical works.	The work is performed inside as well as outside planning jobs are not hazardous. The worker works in a group on operation jobs and alone on jobs planning. Some jobs can be hazardous. The mobility and both hand activities should be adequate.
110	Assistant Professor (Sanskrit College/Sanskrit)	Collegiate Education	S/ST, MF, SE, RW, H, C	a) B, LV b) D, HH c) LD including, CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They teach college students one or more relevant Subjects, deliver lectures and conduct seminars. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside. Requires very good communication skills for interaction with students
111	Assistant Professor (Arabic)	Collegiate Education	S/ST, MF, SE, RW, H, C	a) B, LV b) HH c) LD including, CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They teach college students one or more relevant Subjects, deliver lectures and conduct seminars. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside. Requires very good communication skills for interaction with students
112	Assistant Professor (Arts College)	Collegiate Education	S/ST, MF, SE, RW, H, C	a) B, LV b) HH c) LD including, CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They teach college students one or more relevant Subjects, deliver lectures and conduct seminars. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside. Requires very good communication skills for interaction with students

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
113	Assistant Professor Physical Science (Training College)	Collegiate Education	S, ST, MF, SE, RW, H, C,L, PP, BN	a) LV b) HH c) LD including, CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They teach college students one or more Subjects set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work. Demonstrate and supervise experiments in laboratory.	The work is performed mostly inside. Requires good hand-eye coordination etc.
114	Assistant Professor Natural Science (Training College)	Collegiate Education	S, ST, MF, SE, RW, H, C,L, PP, BN	a) LV b) HH c) LD including, CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They teach college students one or more Subjects set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work. Demonstrate and supervise experiments in laboratory.	The work is performed mostly inside. Requires good hand-eye coordination etc.
115	Assistant Professor Social Science (Training College)	Collegiate Education	S, ST, MF, SE, RW, H, C,L, PP, BN	a) LV b) HH c) LD including, CP, LC, Dw, AAV, MDy;with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They teach college students one or more Subjects set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside. Requires good hand-eye coordination etc.
116	Assistant Professor Mathematics (Training College)	Collegiate Education	S, ST, MF, SE, RW, H, C,L, PP, BN	a) LV b) HH c) LD including, CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They teach college students one or more Subjects set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside. Requires good hand-eye coordination etc.
117	Assistant Professor Languages (Training College)	Collegiate Education	S/ST, MF, SE, RW, H, C	a) B, LV b) D, HH c) LD including, CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They teach college students one or more Subjects set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside. Requires good hand-eye coordination etc.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
118	Assistant Professor Commerce (Training College)	Collegiate Education	S/ST, MF, SE, RW, H, C	a) B, LV b) D, HH c) LD including, CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They teach college students one or more Subjects set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside. Requires good hand-eye coordination etc.
119	Marker	Collegiate Education	S, ST, W, BN, KC, MF, RW, SE	a) D, HH b) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and two legs c) ASD (M, MoD), ID (M), SLD, MI (40% -70%) d) MD involving above combinations.	Drawing marks on the play grounds, assisting to make necessary preparations for sports and games. Maintain sports equipment.	The work is performed mostly outside. Mobility and bilateral hand activities should be adequate.
120	Lecturer (Vocal)	Collegiate Education	S/ST, RW, MF, SE, H, C	a) B, LV b) LD including CP, LC, Dw, AAV; with minimum one functional arm c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Instructs in Indian or Western music or Kathakali sangeetham, either alone or in group, with or without musical accompaniments. Sings classical or light songs	The work is mostly performed inside in well lit rooms.
121	Junior Lecturer (Kathakali Sangeetham)	Collegiate Education	S/ST, RW, MF, SE, H, C	a) B, LV b) LD including CP, LC, Dw, AAV; with minimum two functional arms c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Instructs in Indian or Western music or Kathakali sangeetham, either alone or in group, with or without musical accompaniments. Sings classical or light songs	The work is mostly performed inside in well lit rooms.
122	Lecturer (Veena, violin, Mridhangam)	Collegiate Education	S, ST, RW, MF, SE, H, C, L, KC, BN	a) B, LV b) HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Teaching and supporting Artist - Mridhangam (Bharatanatyam, Mohiniyattam, Dance (Kerala natanam).	The work is performed mostly inside. Requires very good communication skills for interaction with students.
123	Junior Lecturer (Kathakali Chenda, Kathakali Maddalam)	Collegiate Education	S, ST, RW, MF, SE, H, C, L, KC, BN	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations excluding the combination (a) & (b)	Gives instructions to students in particular branch musical instruments	The work is performed mostly inside. Requires very good communication skills for interaction with students.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
124	Supporting Artist - Mridhangam (Bharatanatyam, Mohiniyattam, Dance (Kerala natanam))	Collegiate Education	S, ST, RW, MF, SE, H, C, L, KC, BN	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Supports in dance performance	The work is performed mostly inside.
125	Supporting Artist in Chenda/ Maddalam for Kathakali	Collegiate Education	S, ST, RW, MF, SE, H, C, L, KC, BN	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Supports in dance performance	The work is performed mostly inside.
125	Lecturer (Dance (Kerala nadanam))	Collegiate Education	S, ST, W, BN, KC, MF, RW, SE, H	a) HH b) LD including LC, Dw, AAV; with minimum one functional arm and leg each d) MD involving above combinations.	Gives instructions to students in dance including acting, movements of eye, hands etc, hand-eye coordination, in line with music	The work is performed mostly inside. Requires very good communication skills for interaction with students.
126	Junior Lecturer (Bharathanatyam, Mohiniyattom, Kathakali Vesham, Kathakali)	Collegiate Education	S, ST, W, BN, KC, MF, RW, SE, H	a) HH b) LD including LC, Dw, AAV; with minimum one functional arm and leg each c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Gives instructions to students in dance including acting, movements of eye, hands etc, hand-eye coordination, in line with music	The work is performed mostly inside. Requires very good communication skills for interaction with students.
128	Clerk	Collegiate Education	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
129	Typist	Collegiate Education	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC; Dw; AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
130	Clerk- Typist	Collegiate Education	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
131	Confidential Assistant Grade II	Collegiate Education	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
132	Office Attendant	Collegiate Education	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
133	Studio Assistant	Collegiate Education	S/ST, BN, MF, RW, L, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations	Assists the artist/photographer in setting up and maintaining the studio. he assistas in setting up lights and other necessary equipment for shooting, develop prints by using photographic chemicals or processing film.	The work is performed mostly inside. The worker usually works in a group.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
134	Assistant Professor (Law College)	Higher Education (not under Collegiate Education Department)	S/ST, MF, SE, RW, H, C	a) B, LV b) HH c) LD including, CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Teach subjects such as Indian and International law, criminal law, civil rights etc along with History, Geography, Sociology, Philosophy, Economics, Pol. Science, deliver lectures, conduct seminars and moot court sessions. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside. Requires very good communication skills for interaction with students and clients
135	State Tax Officer (redesignation G. O. (P) No. 94/2017/Taxes. Dated, Thiruvananthapuram, 29th July, 2017.)	State Goods & Services Tax Department/ Commercial Taxes Department	S, ST, W, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Monitoring the periodical filing of return and collection of tax, the maintenance of various registers and records. Inspects and supervises, in any branch of public or private sector department. Instruct staff members and others concerned on procedural matters, records and registers to be maintained, policy decisions, connected rules and regulation, etc. Visit related offices, institutions, shops, establishments, etc. Check records and connected papers. Submit periodical reports and returns to appropriate authorities.	The work is mostly performed outside. Good communication required for asking various queries and Should be able to complete the assigned tasks adequately..
136	Clerk	State Goods & Services Tax Department/ Commercial Taxes Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40%- 70%), e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills.
137	LD Typist	State Goods & Services Tax Department/ Commercial Taxes Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC; Dw; AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
138	Confidential Assistant Grade II	State Goods & Services Tax Department/ Commercial Taxes Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
139	Office Attendant	State Goods & Services Tax Department/ Commercial Taxes Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
140	Typist	Commissionerate of Entrance Examinations	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC; Dw; AAV, MDy; minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
141	Confidential Assistant	Commissionerate of Entrance Examinations	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
142	Office Attendant	Commissionerate of Entrance Examinations	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
143	Assistant Registrar	Cooperation Department	S, ST, W, MF, SE, RW, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%), e) MD involving above combinations.	They organize and control all clerical works in the office, mark the dark, allot duties of staff, co-ordinate and supervise work of the clerical staff and look after discipline, administrative matters like leave, etc. Prepare briefs of important administrative matters and attend departmental meetings.	The work is performed mostly inside. He usually works alone though interaction with subordinates is actively required. The work place is well lighted It does not involve any hazards
144	Clerk	Cooperation Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%), e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
145	LD Typist	Cooperation Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
146	Confidential Assistant Grade II	Cooperation Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
147	Office Attendant	Cooperation Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
148	Binder Grade II	Cooperation Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
149	Junior Inspector	Cooperation Department (CO-OPERATIVE BANK)	S/ST, W, RW, SE, H, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations	Prepare briefs for important administrative matters and meetings. Inspect the record books. perform variety of supervisory and executive tasks in any branch of public or private sector department such as revenue, income –tax, education, labour, sales, housing etc. And ensure satisfactory working and execution of policy decisions. Instruct staff members and others concerned on procedural matters, records and registers to be maintained, policy decisions, connected rules and regulation, etc. And guide them as necessary. Visit related offices, institutions, shops, establishments, etc.	The work is performed mostly inside. He usually works alone though interaction with subordinates is actively required. The work place is well lighted It does not involve any hazards.
150	Junior Auditor (Audit wing)	Cooperation Department (CO-OPERATIVE BANK)	S/ST, W, RW, SE, H, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations	Assists in to providing various data, records, documents etc. to Govt. Audit Party/Statutory Auditors. Assisted in coordinating with different departments during the audit/statutory audit. Updating the statement of guarantees relating to various State Channelizing Agencies. Typing work. Assisted in making bound form of agenda & its timely distribution. Ensuring timely dispatch of the Agenda Items/Minutes of the Directors. Assisted in works related to filing of various forms as required under Companies Act, 2013 and their submission.	The work is performed mostly inside. He usually works alone though interaction with subordinates is actively required. The work place is well lighted It does not involve any hazards.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
151	Clerk	Culture Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
152	LD Typist	Culture Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
153	Confidential Assistant Grade II	Culture Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
154	Office Attendant	Culture Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
155	Dairy Extension Officer / Analyst	Diary Development Department	S/ST, W, MF, RW, SE, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations	Overall supervision, planning, management and field visits.	The work is performed mostly outside. Involves bilateral hand activities

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
156	Pump Operator	Diary Development Department	S/ST, W, BN, MF, SE, H	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and one leg each d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations.	Maintenance of pump and related equipments/ To assist in the repairs. maintain, test, inspect, and calibrate equipment to ensure it is in good working order. Any other duties assigned to him by his superiors from time to time	Work is performed inside as well as outside. Mobility of the person should be adequate.
157	Lab Assistant	Diary Development Department	S, ST, W, RW, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), SLD, MI (40 %- 70%) e) MD involving above combinations	Maintenance of Laboratory Plant, equipment accessories and rendering assistance in Laboratory work in connection with research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lighted rooms. The worker usually does his work alone. It does not involve any hazard.
158	Clerk	Diary Development Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40%- 70%), e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
159	LD Typist	Diary Development Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
160	Confidential Assistant Grade II	Diary Development Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
161	Office Attendant	Diary Development Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
162	Binder	Diary Development Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
163	Clerk	Directorate of Prosecution	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40 %- 70%), e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
164	Confidential Assistant Grade II	Directorate of Prosecution	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
165	Office Attendant Gr II	Directorate of Prosecution	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
166	Assistant Public Prosecutor Gr II	Directorate of Prosecution (Kerala State Assistant Public Prosecutor Service)	S/ST, MF, RW, C	a) B, LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations excluding the combination of (a) and (b)	They study facts, available documents or papers pertaining to legal aspect of different issue raised by various Government Departments and give opinions and advice to the Govt. May scrutinize and advise on legal aspects of Govt. rules and Deals with Civil and Criminal cases by adopting established procedure both under Civil and Criminal Codes. Records evidence and pass necessary orders /judgements.	The work is performed both inside and outside. The job requires good Communication Skills
167	Technical Store Keeper	Drugs Control Department	S, ST, W, MF, SE, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), SLD, MI (40%- 70%) e) MD involving above combinations	Maintains inventory of medicines, receipts, registers etc. Laboratory stocks, laboratory Plant, equipment accessories and rendering assistance in Laboratory work in connection with research analytical work.	The work is mostly performed inside. The worker usually works alone. Bilateral hand activities of the person should be adequate. Should have minimum functional communication skills
168	Drugs Inspector (Allopathy)/Drugs Inspector. Special Intelligence Branch/ Technical Assistant to Drugs Controller	Drugs Control Department	S, ST, BN, MF, RW, SE, C, KC, PP, L	a) D, HH b) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms and legs c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Monitor drug's safety, utility performance, and consistency. Inspection of all allopathic business establishments that are engaged in the production, storage, and sale of medicines, and cosmetics. Drug inspectors are also involved in monitoring and inspection of hygienic conditions at the premises of all such units.	Works mostly outside, requires good mobility & communication
169	Drugs Inspector (Ayurveda)	Drugs Control Department	S, ST, BN, MF, RW, SE, C, KC, PP, L	a) D, HH b) LD including CP, LC, Dw, AAV, MDy; with two minimum two functional arms and legs c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Monitor drug's safety, utility performance, and consistency. Inspection of all allopathic business establishments that are engaged in the production, storage, and sale of medicines, and cosmetics. Drug inspectors are also involved in monitoring and inspection of hygienic conditions at the premises of all such units.	Works mostly outside, requires good mobility & communication
170	Analyst Grade III	Drugs Control Department	S, ST, W, MF, SE, C, RW	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each c) ASD (M, MoD), SLD, MI (40 % - 70%) d) MD involving above combinations	Conducts chemical and physical laboratory tests and makes qualitative and quantitative analysis of material for purposes such as development of new products, materials, and processing methods and for maintenance of health and safety standards	The work is performed usually inside.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
171	Clerk	Drugs Control Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
172	LD Typist	Drugs Control Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC; Dw; AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
173	Office Attendant	Drugs Control Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
174	Research Officer	Economics and Statistics	S, ST, W, MF, SE, RW, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40 %- 70%), e) MD involving above combinations.	Collection, analyzing of statistical data, preparation of reports, update statistics etc. Determine most effective techniques for production of data required according to nature of available information and type of problem. Interpret and present data in the required form. May write reports analyzing and evaluating conclusions on the basis of variable conditions affecting interpretation of validity.	The work is performed inside. Usually works alone.
175	Statistical Investigator Grade II/ Statistical Assistant Grade II	Economics and Statistics	S, ST, W, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M), SLD, MI (40 %- 70%), e) MD involving above combinations.	To do work on collection of economic or statistical data, through surveys and other methods, compilation, tabulation and analysis.	Work is performed indoor and outdoor. Involves PC Based and hand activities. Good communication skills required.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
176	Confidential Assistants Grade II	Economics and Statistics	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
177	LD Typist	Economics and Statistics	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
178	Office Attendant	Economics and Statistics	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
179	Assistant Electrical Inspector	Electrical Inspectorate	S, ST, W, BN, RW, PP, SE, KC, C, MF	a) D, HH b) LD including CP, LC, Dw, AAV, MDy; with two functional arms and legs c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Assist the Electrical Inspectors in all technical matters concerned to their jurisdiction. They will be responsible for the scrutiny of drawings of Electrical installations and put-up of commissioning approvals of suppliers, licensees, IPP's, Generating Stations (Hydel, Thermal, wind and Diesel), lines, MUSS, consumers EHV, HV, DG set, TG set, Multistoreyed buildings, cinema installation and in any other work assigned to them and maintenance of registers	The work is performed inside as well as outside. Mobility of the person should be adequate.
180	Instrument Mechanic	Electrical Inspectorate	S, ST, W, BN, RW, PP, SE, KC, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	To assist in the repairs, maintain, test, inspect, and calibrate equipment to ensure it is in good working order. Any other duties assigned to him by his superiors from time to time	The work is mostly performed mostly inside. The worker usually does his work alone.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
181	Skilled Assistant/ Overseer Grade II	Electrical Inspectorate	S, ST, W, BN, L, MF, SE, C, KC,RW	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Plan, scrutinise, coordinate and control activities/ instruct and supervise and field work/ guiding	The work is performed inside as well as outside. Mobility of the person should be adequate.
182	Clerk	Electrical Inspectorate	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
183	LD Typist	Electrical Inspectorate	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
184	Confidential Assistant Grade II	Electrical Inspectorate	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
185	Office Attendant	Electrical Inspectorate	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
186	Binder Grade II	Electrical Inspectorate	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
187	Librarian	Electrical Inspectorate	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40 %- 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
188	Confidential Assistant Grade II	Enquiry Commissioner & Special Judge	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
189	Office Attendant	Enquiry Commissioner & Special Judge	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
190	Clerk	Environment & Climate Change	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
191	LD Typist	Environment & Climate Change	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
192	Confidential Assistant Grade II	Environment & Climate Change	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
193	Office Attendant	Environment & Climate Change	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
194	LD Typist	Excise Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
195	Confidential Assistant Grade II	Excise Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
196	Office Attendant	Excise Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
197	LD Typist	Factories & Boiler's Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
198	Confidential Assistant Grade II	Factories & Boiler's Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
199	Office Attendant	Factories & Boiler's Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
200	Lab Assistant	Factories & Boiler's Department	S, ST, W, RW, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Maintenance of Laboratory Plant, equipment accessories and rendering assistance in Laboratory work in connection with research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone. It does not involve any hazard.
201	Clerk - Clerk Typist	Factories & Boiler's Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
202	Librarian	Factories & Boiler's Department	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40 %- 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
203	Clerk	Fire & Rescue Services Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
204	LD Typist	Fire & Rescue Services Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
205	Confidential Assistant Grade II	Fire & Rescue Services Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
206	Office Attendant	Fire & Rescue Services Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
207	Clerk	Fisheries Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
208	LD Typist	Fisheries Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
209	Office Attendant	Fisheries Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
210	Clerk Typist	Fisheries Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
211	Binder Grade II	Fisheries Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
212	Sweeper	Fisheries Department	S, ST, W, BN, L, PP, RW, SE, H, C, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum both arms and legs functional d) ASD (M), SLD, MI (40%-70%) e) MD involving above combinations.	Performs various miscellaneous low-skilled tasks including cleaning, sweeping, wiping, running errands etc.,	The work is performed inside as well as outside. The job may require standing and sitting for long periods. Incumbent should be functionally able to complete the assigned task efficiently

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
213	Mess Boy / Mess Girl	Fisheries Department	S, ST, W, BN, L, PP, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one functional leg d) ASD (M), SLD, MI (40%- 70%) e) MD involving above combinations.	Set tables, prepare coffee and other drinks and handle tasks such as ensuring water coolers have a fresh supply of water, clear the tables, clean the mess area, and wash the dishes, pots and pans, cutlery and other cooking utensils. To assist catering work, arrange tables & chairs and serve food as per customer requirement	To maintain good health and cleanliness. The work is performed inside.
214	Lab Assistant	Food & Safety Department	S, ST, W, MF, SE, C, RW	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each c) ASD (M, MoD), SLD, MI (40% - 70%) d) MD involving above combinations	Maintenance of Laboratory, equipment, accessories and rendering assistance in Laboratory work in connection with testing and research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone.
215	Packer	Food & Safety Department	S, ST, BN, L, PP, MF, SE, KC, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with both arms functional d) ASD (M, MoD), ID, SLD, MI (40%- 70%) e) MD involving above combination.	Packs material and products by hand in bags, barrels, baskets, boxes, cartons, and crates for the purpose of storage or transport performing any combination of following duties. Examines products for brittleness, fragility, moisture and other characteristics. Collects packaging containers and cleans them. Lines and pads crates. Assembles cartons from flattened state. Wraps protective material around the product. Visually inspect materials, products and containers at each step of the packaging process.	The work is performed mostly inside. Occasional field work is involved. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently
216	High School Teacher (Natural Science)	General Education Department	S/ST, W, BN, L, MF, SE, RW, H,C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Instruct students through curriculum-approved lectures, demonstrations and discussions. Maintain accurate records regarding students' performance, assignments, attendance and grades. Evaluate and observe the mental and physical health of students and ensure they receive proper care, if necessary. Invoke discipline and leadership qualities in students. They teach high school students various science subjects. takes theory and practical classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lit rooms. The worker usually works alone or teaches relevant subjects to the class/ group of students. Mobility and bilateral hand activities should be adequate. Should have good minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
217	High School Assistant (Physical Science)	General Education Department	S/ST, W, BN, L, MF, SE, RW, H,C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Instruct students through curriculum-approved lectures, demonstrations and discussions. Maintain accurate records regarding students' performance, assignments, attendance and grades. Evaluate and observe the mental and physical health of students and ensure they receive proper care, if necessary. Invoke discipline and leadership qualities in students. They teach high school students various science subjects. takes theory and practical classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lit rooms. The worker usually works alone or teaches relevant subjects to the class/ group of students. Mobility and bilateral hand activities should be adequate. Should have good minimum functional communication skills
218	High School Assistant (Mathematics)	General Education Department	S/ST, W, BN, L, MF, SE, RW, H,C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Instruct students through curriculum-approved lectures, demonstrations and discussions. Maintain accurate records regarding students' performance, assignments, attendance and grades. Evaluate and observe the mental and physical health of students and ensure they receive proper care, if necessary. Invoke discipline and leadership qualities in students. They teach high school students various science subjects. takes theory and practical classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is performed mostly outside. Requires good hand-eye coordination etc.
219	High School Assistant (Languages/ Social Sciences)	General Education Department	S/ST, W, BN, L, MF, SE, RW, H,C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Instruct students through curriculum-approved lectures, demonstrations and discussions. Maintain accurate records regarding students' performance, assignments, attendance and grades. Evaluate and observe the mental and physical health of students and ensure they receive proper care, if necessary. Invoke discipline and leadership qualities in students. They teach high school students various science subjects. takes theory and practical classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lighted rooms. The worker usually works alone or teaches relevant subjects to the class/group of students. Mobility and bilateral hand activities should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
220	High School Assistant (Languages including Hebrew/ Urdu/ Arabic/ Sanskrit/ Hindi)	General Education Department	S/ST, W, BN, L, MF, SE, RW, H,C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Instruct students through curriculum-approved lectures, demonstrations and discussions. Maintain accurate records regarding students' performance, assignments, attendance and grades. Evaluate and observe the mental and physical health of students and ensure they receive proper care, if necessary. Invoke discipline and leadership qualities in students. They teach high school students various science subjects. takes theory and practical classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lighted rooms. The worker usually works alone or teaches relevant subjects to the class/group of students. Mobility and bilateral hand activities should be adequate. Requires adequate communication skills.
221	Sewing Mistress Instructors and Specialist Teachers	General Education Department	S/ST, MF, SE, BN, C	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum two functional arms and one functional leg c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Tailoring teacher, teaches students in the basics of an introduction to sewing machines, parts and maintenance, machine sewing, and hand sewing. They also teach embroidery work.	The work is performed mainly inside. Mobility of the person should be adequate. The person should be able to accomplish the assigned task efficiently.
222	Lab Technician Gr.II (Pharmacy)	General Education Department	S, ST, W, BN, RW, PP, SE, C, MF	a) D, HH b) LD including CP, LC, Dw, AAV; with two arms and minimum two functional legs c) ASD (M, MoD), SLD, MI (40% - 70%); d) MD involving above combinations.	Conducts chemical and physical laboratory tests and makes qualitative and quantitative analysis of material for purposes such as development of new products, materials, and processing methods and for maintenance of health and safety standards	The work is laboratory based. The room is having good light Mobility and bilateral hand activities should be adequate.
223	Packer	General Education Department	S, ST, BN, L, PP, MF, SE, KC, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with both arms functional d) ASD (M, MoD), ID, SLD, MI (40%- 70%) e) MD involving above combination.	Packs material and products by hand in bags, barrels, baskets, boxes, cartons, and crates for the purpose of storage or transport performing any combination of following duties. Examines products for brittleness, fragility, moisture and other characteristics. Collects packaging containers and cleans them. Lines and pads crates. Assembles cartons from flattened state. Wraps protective material around the product. Visually inspect materials, products and containers at each step of the packaging process.	The work is performed mostly inside. Occasional field work is involved. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
224	Clerk	General Education Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
225	LD Typist	General Education Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
226	Binder Grade II	General Education Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
227	Roneo Operator	General Education Department, Higher Secondary Education	MF, SE, RW, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M, MoD), ID, SLD, MI (40%-70%) e) MD involving above combinations	Duplicating documents in machine.	The work mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate.
228	Office Attendant	General Education Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and one leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
229	Arts Assistant	General Education Department, Upper & Lower Primary School	S, W, RW, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV d) ASD (M), ID (M) SLD, MI (40% - 70%) e) MD involving above combinations.	Arts Teacher instructs school students in art subjects such as craft, clay modelling, drawing and painting. Demonstrates to pupils methods and techniques of using material such as chisels, brushes, scale, pencils and colors. Observes their work and makes corrections. May organize art exhibitions and visits to museums art galleries and places of artistic interest.	The work is mostly performed inside in well lit rooms. The worker usually teaches art subjects such as drawing and painting to student and observe their work. Mobility of the incumbent should not be restricted.
230	Arts Master Gr. II	General Education Department, Upper & Lower Primary School	S, W, RW, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV d) ASD (M), ID (M) SLD, MI (40% - 70%) e) MD involving above combinations.	Drawing Teacher instructs school students in art subjects such as drawing and painting. Demonstrates to pupils methods and techniques of using drawing material such as brushes, scale, pencils and colors. Instructs them in model drawing in pencil and crayons and painting of objects, landscapes, plant life, murals, etc. Observes their work and makes corrections. May organize art exhibitions and visits to museums art galleries and places of artistic interest.	The work is mostly performed inside in well lit rooms. The worker usually teaches art subjects such as drawing and painting to student and observe their work. Mobility of the incumbent should not be restricted.
231	Drawing Master	General Education Department, Upper & Lower Primary School	S, W, RW, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV d) ASD (M), ID (M) SLD, MI (40% - 70%) e) MD involving above combinations.	Drawing Teacher instructs school students in art subjects such as drawing and painting. Demonstrates to pupils methods and techniques of using drawing material such as brushes, scale, pencils and colors. Instructs them in model drawing in pencil and crayons and painting of objects, landscapes, plant life, murals, etc. Observes their work and makes corrections. May organize art exhibitions and visits to museums art galleries and places of artistic interest.	The work is mostly performed inside in well lit rooms. The worker usually teaches art subjects such as drawing and painting to student and observe their work. Mobility of the incumbent should not be restricted.
232	Instructor (Work Experience Programme)	General Education Department, Upper & Lower Primary School	S, W, RW, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV d) ASD (M), ID (M) SLD, MI (40% - 70%) e) MD involving above combinations.	Instruct students through curriculum-approved lectures, demonstrations and discussions. Maintain accurate records regarding students' performance, assignments, attendance and grades. Evaluate and observe the mental and physical health of students and ensure they receive proper care, if necessary. Invoke discipline and leadership qualities in students. They teach high school students various science subjects. takes theory and practical classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lit rooms. The worker usually teaches art subjects such as drawing and painting to student and observe their work. Mobility of the incumbent should not be restricted.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
233	Teacher (Drawing cum Needle work)	General Education Department, Upper & Lower Primary School	S, W, RW, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV d) ASD (M), ID (M) SLD, MI (40% - 70%) e) MD involving above combinations.	Arts Teacher instructs school students in art subjects such as craft, clay modelling, drawing and painting. Demonstrates to pupils methods and techniques of using material such as chisels, brushes, scale, pencils and colors. Observes their work and makes corrections. May organize art exhibitions and visits to museums art galleries and places of artistic interest.	The work is mostly performed inside in well lit rooms. The worker usually teaches art subjects such as drawing and painting to student and observe their work. Mobility of the incumbent should not be restricted.
234	Teacher Gr. II	General Education (Schools for the Handicapped)	S, ST, W, BN, L, MF, RW, SE, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Teaching. Learning. Verbally communicating. Maintaining discipline. Maintaining Leadership qualities. Maintaining empathetic attitude. Skill of evaluation etc	The work is performed inside and outside. The work place is well lighted and comfortable.
235	Instructor in Composing	General Education (Schools for the Handicapped)	S/ST, BN, MF, RW, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M, MoD), SLD, ID (M), MI (40% - 70%) e) MD involving above combinations.	Teaches Hand Compositor type by hand for printing. Picks up type from case and assembles them into words and lines in composing stick. Arranges even spacing of lines. Transfers composed matter to galley. Follows manuscript rigidly but breaks up words at end of line when necessary.	The work is performed inside
236	Skilled Assistant (Printing & Composing)	General Education (Schools for the Handicapped)	S/ST, BN, MF, RW, SE, C, L, PP	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg c) ASD (M, MoD); SLD; ID (M); MI (40% - 70%) d) MD involving above combinations.	Teaches Printing & Composing. Sets and evaluates examinations.	The work is performed inside
237	Skilled Assistant (Plumbing)	General Education (Schools for the Handicapped)	S, ST, W, L, KC, PP, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD); SLD; ID (M); MI (40% - 70%) e) MD involving above combinations.	Lays out, assembles, installs and maintains sanitary fittings and fixtures, sewage and drainage systems, heating and sanitary systems, gas and water pipe lines etc. Receives instructions from superiors. Examines drawings or other specifications. Drills passage holes in walls or floor of premises to keep or hold fittings and fixtures in position, using nuts, bolts, clamps etc. and tightens them with handtools.	The work is mainly performed outside. The person should be able to complete the assigned tasks adequately. Mobility of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
238	Higher Secondary School Teacher (Arts)	General Education (Higher Secondary Education)	S/ST, W, BN, L, MF, SE, RW, H,C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Teaching. Learning. Verbally communicating. Maintaining discipline. Maintaining leadership qualities. Maintaining empathetic attitude. Skill of evaluation etc. They teach Higher Secondary school students various subjects and languages. takes classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lit rooms. The worker usually works alone or teaches relevant subjects to the class/group of students. Mobility and bilateral hand activities should be adequate.
239	Higher Secondary School Teacher (Science)	General Education (Higher Secondary Education)	S/ST, W, BN, L, MF, SE, RW, H,C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Teaching. Learning. Verbally communicating. Maintaining discipline. Maintaining leadership qualities. Maintaining empathetic attitude. Skill of evaluation etc. They teach Higher Secondary school students various science subjects. takes classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lit rooms. The worker usually works alone or teaches relevant subjects to the class/ group of students. Mobility and bilateral hand activities should be adequate.
240	Lab Assistant	General Education (Higher Secondary Education)	S, ST, W, MF, SE, C, RW	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each c) ASD (M, MoD), SLD, MI (40% - 70%) d) MD involving above combinations	Maintenance of Laboratory,equipment, accessories and rendering assistance in Laboratory work in connection with testing and research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone.
241	Confidential Assistant Grade II	General Education (Higher Secondary Education)	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
242	Clerk	General Education (Higher Secondary Education)	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
243	LD Typist	General Education (Higher Secondary Education)	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
244	Office Attendant	General Education (Higher Secondary Education)	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
245	Binder Gr II	General Education (Higher Secondary Education)	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
246	Non-vocational Teacher	General Education Department, Vocational Higher Secondary Education Department	S/ST, W, BN, L, MF, SE, RW, H,C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Teaching. Learning. Verbally communicating. Maintaining discipline. Maintaining leadership qualities. Maintaining empathetic attitude. Skill of evaluation etc. They teach high school students various subjects and languages. takes classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lit rooms. The worker usually works alone or teaches relevant subjects to the class/group of students. Mobility and bilateral hand activities should be adequate.
247	Non-vocational TeacherJunior	General Education Department, Vocational Higher Secondary Education Department	S/ST, W, BN, L, MF, SE, RW, H,C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Teaching. Learning. Verbally communicating. Maintaining discipline. Maintaining leadership qualities. Maintaining empathetic attitude. Skill of evaluation etc. They teach high school students various subjects and languages. takes classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lit rooms. The worker usually works alone or teaches relevant subjects to the class/group of students. Mobility and bilateral hand activities should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
248	Vocational Instructor	General Education Department, Vocational Higher Secondary Education Department	S/ST, W, BN, L, MF, SE, RW, H,C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Teaching. Learning. Verbally communicating. Maintaining discipline. Maintaining leadership qualities. Maintaining empathetic attitude. Skill of evaluation etc. They teach Vocational Higher Secondary school students various vocational subjects. takes classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lit rooms. The worker usually works alone or teaches relevant subjects to the class/ group of students. Mobility and bilateral hand activities should be adequate.
249	Vocational Teacher	General Education Department, Vocational Higher Secondary Education Department	S/ST, W, BN, L, MF, SE, RW, H,C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Teaching. Learning. Verbally communicating. Maintaining discipline. Maintaining leadership qualities. Maintaining empathetic attitude. Skill of evaluation etc. They teach Vocational Higher Secondary school students various vocational subjects. takes classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lit rooms. The worker usually works alone or teaches relevant subjects to the class/ group of students. Mobility and bilateral hand activities should be adequate.
250	Laboratory Technical Assistant (Laboratory Assistant)	General Education Department, Vocational Higher Secondary Education Department	S, ST, W, MF, SE, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Maintenance of Laboratory Plant, equipment accessories and rendering assistance in Laboratory work in connection with research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone. It does not involve any hazard.
251	Confidential Assistant Grade II	General Education Department, Vocational Higher Secondary Education Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV;with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
252	Clerk	General Education Department, Vocational Higher Secondary Education Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
253	LD Typist	General Education Department, Vocational Higher Secondary Education Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
254	Office Attendant	General Education Department, Vocational Higher Secondary Education Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
255	Roneo Operator	General Education Department, Vocational Higher Secondary Education Department	MF, SE, RW, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M, MoD), ID, SLD, MI (40% -70%) e) MD involving above combinations	Duplicating documents in machine.	The work mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
256	Junior Hydrogeologist	Ground Water Department	S, ST, W, BN, MF, RW, SE, PP, L, H, C, KC	a) D, HH c) LD including CP, LC, Dw, AAV with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Assists in different operations of ground water drilling	Mostly work is performed outside Mobility should not be restricted
257	Black smith	Ground Water Department	S, ST, W, BN, RW, PP, SE, H, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Fits assembles and repairs metal equipment with finished parts by accurately sizing components, setting levers riveting et; Studies design, sketch or models etc to be made. Collects various finished components or parts and checks for accuracy of fit by supplementary tooling to remove defects.	The work is mainly performed inside. The environment can be hot noisy and vibratory. The person should be able to complete the assigned tasks adequately..
258	Tracer	Ground Water Department	S, ST, W, BN, MF, RW, SE, PP, L, C, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Visits area to be surveyed and carries out estimation for the presence of chlorine and other trace elements.	The work is performed inside as well as outside. Workers work alone as well as in groups.
259	Confidential Assistant Grade II	Ground Water Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
260	Clerk	Ground Water Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
261	LD Typist	Ground Water Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
262	Binder	Ground Water Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
263	Office Attendant	Ground Water Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
264	Laboratory Assistant	Chemical Examiners Laboratories Department	S, ST, W, RW, MF, SE, C	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum two functional arms c) SLD, MI (40% - 70%) d) MD involving above combinations.	Maintenance of Laboratory Plant, equipment accessories and rendering assistance in laboratory work including chemical analysis, in connection with research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone.
265	Packer	Chemical Examiners Laboratories Department	S, ST, BN, L, PP, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with both arms functional d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combination.	Packs material and products by hand in bags, barrels, baskets, boxes, cartons, and crates for the purpose of storage or transport performing any combination of following duties. Examines products for brittleness, fragility, moisture and other characteristics. Collects packaging containers and cleans them. Lines and pads crates. Assembles cartons from flattened state. Wraps protective material around the product. Visually inspect materials, products and containers at each step of the packaging process.	The work is performed mostly inside. Occasional field work is involved. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
266	Scientific Officer	Chemical Examiners Laboratories Department	S, ST, W, MF, SE, C, RW	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each c) ASD (M, MoD), SLD, MI (40% - 70%) d) MD involving above combinations	Conducts chemical and physical laboratory tests and makes qualitative and quantitative analysis of material for purposes such as development of new products, materials, and processing methods and for maintenance of health and safety standards	The work is performed usually inside.
267	Confidential Assistant Grade II	Chemical Examiners Laboratories Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
268	Clerk	Chemical Examiners Laboratories Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
269	LD Typist	Chemical Examiners Laboratories Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
270	Office Attendant	Chemical Examiners Laboratories Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
271	Clerk Typist	Chemical Examiners Laboratories Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
272	Assistant Engineer/ Head Draftsman (Civil)	Harbour Engineering Department	S, ST, W, BN, JU, CL, MF, RW, SE, C, L, PP, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Involved in management, design and development of projects, conduct site investigations, carry out technical feasibility studies, oversee and mentor staff etc	The work is performed both inside and outside. Workplace is often hot and dusty. Jobs in the fields are hazardous but designing work in office does not involve any hazards. The worker might work alone or in groups
273	Assistant Engineer/ Head Draftsman (Electrical)	Harbour Engineering Department	S, ST, W, BN, JU, CL, MF, RW, SE, C, L, PP, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and two legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Design, develop and test electrical devices, equipments and installations, communication systems, motors, navigation systems etc.	The work is performed both inside and outside. Workplace is often hot and dusty. Jobs in the fields are hazardous but designing work in office does not involve any hazards. The worker might work alone or in groups
274	Assistant Engineer/ Head Draftsman (Mechanical)	Harbour Engineering Department	S, ST, W, BN, JU, CL, MF, RW, SE, C, L, PP, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They plan, design and supervise installation, operation, production and maintenance of machines and equipment.	The work is performed both inside and outside. Workplace is often hot and dusty. Jobs in the fields are hazardous but designing work in office does not involve any hazards. The worker might work alone or in groups
275	Tracer	Harbour Engineering Department	S, ST, W, BN, MF, RW, SE, PP, L, H, C, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Visits area to be surveyed and carries out plotting, sketching, contouring, drawing etc. Of territory on basis of control data and other relevant available material.	The work is performed inside as well as outside. Workers work alone as well as in groups.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
276	Draftsman/ Overseer Gr. II	Harbour Engineering Department	S, ST, W, BN, JU, CL, MF, RW, SE, C, L, PP, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Deals with measurements, drawings and details of sites, machines & structures	The work is performed inside as well as outside. Mobility of the person should be adequate. Works closely with Engineers
277	Clerk	Harbour Engineering Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
278	Office Attendant	Harbour Engineering Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MοD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
279	Medical Officer	Homoeo Department	BN, MF, RW, S/ST, L, SE, H, C	a) LV (As per medical council guidelines*) b) D, HH (As per medical council guidelines*) c) LD including CP, LC, Dw, AAV, with minimum two functional arms d) SLD (As per medical council guidelines*) e) MD involving above combinations.	They diagnose and treat ailments or disorder of human according to scientific system of medicine. Examine patients using stethoscope, blood pressure measuring instrument or any other medical instrument according to symptoms available and make or arrange for clinical tests. XRay and hist-opathological examination for correct diaganosis of disease or disorder, prescribe medicines based on results of examinations. Consult other physicians or specialists, as necessary in complicated and difficult cases. Give treatment and advise patients on regimen required to restore and maintain health. Administer drugs as required. Keep records of patients examined, their ailments and treatment given or prescribed. May issue medical certificates.	The work is performed inside in well lit rooms. The worker works alone. No Hazards as surgical jobs not present. Bilateral hand activities should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
280	Clerk	Homoeo Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
281	LD Typist	Homoeo Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
282	Office Attendant	Homoeo Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
283	Clerk Typist	Homoeo Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
284	Assistant Professor	Homeopathy Medical Colleges	BN, MF, RW, S/ST, L, SE, H, C	a) LV (As per medical council guidelines*) b) D, HH (As per medical council guidelines*) c) LD including CP, LC, Dw, AAV; with minimum two functional arms d) SLD (As per medical council guidelines*) e) MD involving above combinations.	Teach students thoery and practical classes. Conducts practical demonstrations and treats patients in hospitals. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
285	Confidential Assistant Grade II	Homoeopathy Medical Colleges	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
286	Clerk	Homoeopathy Medical Colleges	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
287	LD Typist	Homoeopathy Medical Colleges	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
288	Office Attendant	Homoeopathy Medical Colleges	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
289	Librarian	Homoeopathy Medical Colleges	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40 % - 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
290	Confidential Assistant Grade II	Housing (Technical Cell)	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
291	Clerk	Housing (Technical Cell)	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
292	Office Attendant Gr II	Housing Technical Cell	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
293	Confidential Assistant	Hydrographic Survey Wing	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
294	Clerk	Hydrographic Survey Wing	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
295	Office Attendant	Hydrographic Survey Wing	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MοD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
296	Draftsman Gr. II	Hydrographic Survey Wing	S, ST, W, BN, JU, CL, MF, RW, SE, C, L, PP, KC	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Under water survey of sea, inland waterbodies, reservoirs etc	The work is performed mostly outside. Mobility of the person should be adequate. Physical fitness required.
297	Typist	Hydrographic Survey Wing	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
298	Medical Officer (Ayurveda)	Indian System of Medicines	BN, MF, RW, S, ST, L, SE, H, C	a) D, HH (As per medical council guidelines*) b) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs c) SLD (As per medical council guidelines*) d) MD involving above combinations.	Examine patients, diagnose illness, prescribe medicines, Keep records of the patients. Good communication required. Depending on the patient the doctor may require to sit or stand	The work is performed mostly inside.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
299	Confidential Assistant Grade II	Indian System of Medicines	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
300	Clerk	Indian System of Medicines	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
301	Office Attendant Gr II	Indian System of Medicines	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
302	LD Typist	Indian System of Medicines	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
303	Binder Gr. II	Indian System of Medicines	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy;; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
304	Gardener	Indian System of Medicines	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	Planting and maintaining plants and trees, green spaces, (watering and feeding plants, trimming trees and shrubs), fertilizing and mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter. Works with Ayurveda medicinal plants and collection of medicinal plants; nature of work of the Ayurveda Gardener involves identification of herbs and medicinal plants where vision is crucial.	Work is performed outside in hot and humid condition. No hazards are involved. Mobility and hand activities of the person should be adequate.
305	Junior Instructor / ACD Instructor	Industrial Training Department	S/ST, RW, MF, SE, H, C	a) LV b) LD including CP, LC, Dw, AAV: with minimum two functional arms c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Teaching Arithmatic and drawing in each specific branch and giving practical exposure to the students. They teach students the concerned subjects. takes classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is performed inside in well lit room Bilateral hand activities should be adequate. Requires very good communication skills for interaction with students
306	Confidential Assistant Grade II	Industrial Training Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
307	Clerk	Industrial Training Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
308	Office Attendant	Industrial Training Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
309	LD Typist	Industrial Training Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
310	Librarian	Industrial Training Department	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40% - 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
311	Clerk Typist	Industrial Training Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
312	Assistant Director	Industries and Commerce Department	S/ST, W, MF, RW, SE, C, H	a) LV b) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each c) ASD (M), SLD, MI (40% - 70%); d) MD involving above combinations.	Duties assigned by the Director, assisting the Director. They conducts various inspections in industrial establishments, prepares reports, provide necessary assistance for the efficient running and expansion of the dept. May laydown policy and prepare plan schemes including cost analysis for expansion and/or continuation of the Department or particular units of the dept.	The work is performed inside and outside. Occasional touring is required.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
313	Dye Maker	Industries and Commerce Department	S/ST, BN, L, PP, MF, SE, C	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum two functional arms c) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Prepares dyes and colours using chemicals, testing dyes and designs on various materials; Immersing materials in solution and agitates it by hand or mechanically and inspects them	The work is performed inside. Vision and hand functions should be adequate
314	Clerk/LDFA	Industries and Commerce Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
315	Office Attendant	Industries and Commerce Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
316	LD Typist	Industries and Commerce Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
317	Clerk Typist	Industrial Training Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
318	Photographer	Information and Public relations Departments	S, ST, W, BN, SE, RW, C	a) D, HH b) LD including CP, LC, AAV, MDy; with minimum one functional arm and leg each c) ASD (M), ID, SLD, MI (40% - 70%) d) MD involving above combinations	Operating camera, taking photos of various events, making albums and keep records.	The work is performed mostly outside.
319	Photo Artist	Information and Public relations Departments	S, ST, W, BN, SE, RW, C	a) D, HH b) LD including CP, LC, AAV, MyD; with minimum one functional arm and one leg each. c) ASD (M), ID, SLD, MI (40% - 70%) d) MD involving above combinations	Operating camera, taking photos of various events, making albums and keep records. Photo editing and designs photos and modifies photos based on client requirements uses photographic techniques	The work is performed mostly outside.
320	Artist	Information and Public relations Departments	S, BN, L, C, SE, RW,	a) D, HH b) LD including CP, LC, AAV, MDy; with minimum one functional arm. c) ASD (M), ID, SLD, MI (40% - 70%) d) MD involving above combinations	An artist creates art such as paintings, sculptures, drawings, printed works, installations, and other forms..	The work is performed mostly outside.
321	Roneo Operator	Information and Public relations Departments	MF, SE, RW, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M, MoD), ID, SLD, MI (40% -70%) e) MD involving above combinations	Duplicating documents in machine.	The work mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate.
322	Binder	Information and Public relations Departments	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
323	Office Attendant	Information and Public relations Departments	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
324	Packer	Information and Public relations Departments	S, ST, BN, L, PP, MF, SE, KC, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with both arms functional d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combination.	Packs material and products by hand in bags, barrels, baskets, boxes, cartons, and crates for the purpose of storage or transport performing any combination of following duties. Examines products for brittleness, fragility, moisture and other characteristics. Collects packaging containers and cleans them. Lines and pads crates. Assembles cartons from flattened state. Wraps protective material around the product. Visually inspect materials, products and containers at each step of the packaging process	The work is performed mostly inside. Occasional field work is involved. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently
325	Dark Room Assistant	Information and Public relations Departments	S, ST, W, BN, L, PP, RW, SE, H, C	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Darkroom Assistant's job responsibilities include issuing photography equipment, maintaining proper inventory controls and protocols, documenting equipment problems, conducting minor repairs, mixing darkroom chemicals, and maintaining the cleanliness and order of the photo equipment room..	The work is mostly performed inside, The worker usually works alone. Mobility and bilateral hand activities of the person should be adequate.
326	Assistant Insurance Medical Officer (Homoeo)	Insurance Medical Services	BN, MF, RW, S/ST, L, SE, H, C	a) LV (As per medical council guidelines*) b) D, HH (As per medical council guidelines*) c) LD including CP, LC, Dw, AAV, with minimum two functional arms d) SLD (As per medical council guidelines*) e) MD involving above combinations.	They diagnose and treat ailments or disorder of human according to scientific system of medicine. Examine patients using stethoscope, blood pressure measuring instrument or any other medical instrument according to symptoms available and make or arrange for clinical tests. XRay and hist-opathological examination for correct diagnosis of disease or disorder, prescribe medicines based on results of examinations. Consult other physicians or specialists, as necessary in complicated and difficult cases. Give treatment and advise patients on regimen required to restore and maintain health. Administer drugs as required. Keep records of patients examined, their ailments and treatment given or prescribed. May issue medical certificates.	The work is performed inside in well lit rooms. The worker works alone. No Hazards as surgical jobs not present. Bilateral hand activities should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
327	Masseur	Insurance Medical Services	S, ST, W, MF, RW, SE, H	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving the above combinations	Masseuse performs therapeutic massages by hand or machine various parts of body to remove stiffness, sprains and pains or to generally to tone up muscles by improving blood circulation or stimulating nervous system	The work is performed inside as well as outside, the work place is well-lit rooms.
328	Clerk	Insurance Medical Services	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
329	Office Attendant Gr II	Insurance Medical Services	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
330	LD Typist	Insurance Medical Services	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
331	Hospital Attendant Gr II	Insurance Medical Services	S, ST, W, BN, L, PP, RW, SE, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with two functional arms and both legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Helps nursing staff in hospitals, nursing homes in taking care of patients, and performs various miscellaneous low-skilled tasks. Assists Nurses in taking nursing care of patients and rendering other miscellaneous services, such as giving baths, enemas, feeding them at fixed hours, preparing beds, bringing medicines from dispensary etc. Taking care of cleaning, giving food & water to patients	The work is performed inside as well as outside. The job may require colour identification and sitting for long periods.
332	Assistant Engineer / Assistant Director	Irrigation Department	S, ST, W, BN, JU, CL, L, MF, RW, SE, C, PP	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving the above combinations	Management and execution of works like Irrigation Schemes & Projects etc. To check the functioning of Pump Houses and keep them in a proper state of repairs by timely action. Checks and supervises the works of subordinates, clarifies their doubts and reports progress of work to the superiors periodically.	Should have minimum functional communication skills and mobility to move around for inspections.
333	Carpenter	Irrigation Department	S, ST, W, BN, RW, PP, L, SE, C, MF	a) D, HH b) LD including , LC, Dw, AAV; with minimum two functional arms and one leg c) ASD (M, MoD), SLD, MI (40% - 70%); d) MD involving above combinations.	Makes, assembles, alters and repairs wooden structures and articles according to sample or drawing using hand or power tools or both. Studies drawing on sample to understand type of structure or article to be made and calculates quantity of timber required.	The work is mainly performed outside .
334	Lab Assistant	Irrigation Department	S, ST, W, MF, SE, C, RW	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Maintenance of Laboratory, equipment, accessories and rendering assistance in Laboratory work in connection with testing and research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone.
335	Draftsman/ Overseer Gr. II	Irrigation Department	S, ST, W, BN, JU, CL, MF, RW, SE, C, L, PP, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Deals with measurements, drawings and details of sites, machines and structures	The work is performed inside as well as outside. Mobility of the person should be adequate. Works closely with Engineers

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
336	Tracer	Irrigation Department	S, ST, W, BN, MF, RW, SE, PP, L, H, C, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Visits area to be surveyed and carries out plotting, sketching, contouring, drawing etc. of territory on basis of control data and other relevant available material.	The work is performed inside as well as outside. Workers work alone as well as in groups.
337	Electrician	Irrigation Department	S, ST, W, L, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with two functional arms and legs d) ASD (M), ID (M), SLD, MI (40%-70%) e) MD involving above combinations	Installing, maintaining, and repairing electrical control, wiring, and lighting systems. Reading technical diagrams and blueprints. Performing general electrical maintenance. Inspecting transformers, circuit breakers, and other electrical components. Troubleshooting electrical issues using appropriate testing device.	The work is performed inside as well as outside. Mobility of the person should be adequate.
338	Black smith	Irrigation Department	S, ST, W, BN, RW, PP, SE, H, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Fits assembles and repairs metal equipment with finished parts by accurately sizing components, setting levers riveting etc. studies design, sketch or model of locks etc to be made. Collects various finished components or parts and checks for accuracy of fit by supplementary tooling to remove defects	The work is mainly performed inside. The environment can be hot noisy and vibratory. The person should be able to complete the assigned tasks adequately..
339	Confidential Assistant Grade II	Irrigation Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
340	Clerk	Irrigation Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
341	Office Attendant	Irrigation Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
342	LD Typist	Irrigation Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
343	Amin	Judiciary (Subordinate)	S, ST, W, MF, SE, RW, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Receives and serves summons on parties by delivering one copy of summons after taking acknowledgement on second copy. Affixes copy of summons or processes at prominent public places, doors or houses of concerned parties, if parties refuse to accept summons of processes. Deposits copies of Summons served together with unserved summons with reasons for non-service to competent authority. Court orders are executed in the presence of Amin.	The work is performed btoh inside and outside and requires communication.
344	Clerk/ Bench Assistant	Judiciary (Subordinate)	S/ST, MF, SE, RW, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Attending Public Court to Assist the judge in calling and conducting the cases. Put up Notes on each case for hearing. Writing Diary of the cases called in every day. Posting and reposting of cases in hearing book.	The work is mostly performed inside in well lit rooms. The worker usually works alone.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
345	Munsiff Megistrate	Judiciary (Subordinate)	S/ST, MF, SE, RW, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They study facts, available documents or papers pertaining to legal aspect of different issue raised by various Government Departments and give opinions and advice to the Govt. May scrutinize and advise on legal aspects of Govt. rules and Deals with Civil and Criminal cases by adopting established procedure both under Civil and Criminal Codes. Records evidence and pass necessary orders /judgements.	The work is performed both inside and outside.
346	Confidential Assistant Grade II	Judiciary (Subordinate)	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
347	Clerk	Judiciary (Subordinate)	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
348	Office Attendant	Judiciary (Subordinate)	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
349	LD Typist	Judiciary (Subordinate)	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
350	Lecturer (Anthropology / Sociology)	KIRTADS	S/ST, MF, SE, RW, H, C	a) B, LV (40% - 100%) b) HH c) LD including, CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	College Teachers (Sociology/Anthropology). They teach college students, deliver lectures and conduct seminars. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside. Requires very good communication skills for interaction with students
351	Confidential Assistant Grade II	KIRTADS	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
352	Clerk	KIRTADS	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
353	Office Attendant	KIRTADS	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
354	LD Typist	KIRTADS	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
355	Confidential Assistant Grade II	Kerala Lok Ayukta	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
356	LD Typist	Kerala Lok Ayukta	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
357	Office Attendant	Kerala Lok Ayukta	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
358	Assistant	Kerala Lok Ayukta	S/ST, MF, SE, RW, C, H	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
359	Confidential Assistant Grade II	Kerala Public Service Commission	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
360	Office Attendant	Kerala Public Service Commission	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
361	Assistant	Kerala Public Service Commission	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
362	Binder Grade II	Kerala Public Service Commission	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
363	Lift Operator	Kerala Public Service Commission	S/ST, MF, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Operates electric lift for carrying pasengers and goods from one floor to another. Operates the gate; ensures that lift is not overloaded. Mandatory safety measures to be followed. Involves risk.	The work is performed mostly inside and alone.
364	Confidential Assistant Grade II	Kerala Value Added Tax/Agricultural Income Tax and Sales Tax Appellate Tribunal	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
365	Office Attendant	Kerala Value Added Tax/Agricultural Income Tax and Sales Tax Appellate Tribunal	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
366	Clerk	Kerala Value Added Tax/Agricultural Income Tax and Sales Tax Appellate Tribunal	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
367	Confidential Assistant Grade II	Labour Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
368	Office Attendant	Labour Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
369	Clerk	Labour Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending, Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
370	Binder Grade II	Labour Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
371	LD Typist	Labour Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
372	Confidential Assistant Grade II	Labour Court	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
373	Clerk	Labour Court	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Attending to court related matters, in calling and conducting the cases tc. Put up Notes on each case for hearing. Writing Diary of the cases called in every day. Posting and reposting of cases in hearing book.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
374	Office Attendant	Labour Court	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
375	Office Attendant	Land Board	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
376	Village Field Assistant	Land Board	S, ST, W, BN, L, MF, SE, C, KC,	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Fieldwork, interaction with people and visiting certain sites or areas are part of their duty. Preparation of reports based on field survey, maintaining proper record related to land and survey	The work is performed mostly outside. He usually works alone and interaction with public is required.
377	Deputy Collector	Land Revenue	S, ST, W, BN, L, MF, SE, RW, H,C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) MD involving above combinations.	Administrating the institutions, monitoring, and day-to-day functioning of the subordinate offices. Coordinate administrative matters, land related matters, handles natural and other disasters, acyts as executive magistrates in Law and Orders situations, controls various offices in emergency situations etc.	The work is mostly performed inside in well lit rooms. However, involves a lot of field work. Works in stressed situations.
378	Village Field Assistant	Land Revenue	S, ST, W, BN, L, MF, SE, C, KC,	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and one leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Fieldwork, Interaction with people and visiting certain sites or areas are part of their duty.	The work is performed mostly outside. He usually works alone and interaction with public is required.
379	Clerk Typist	Land Revenue	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending, Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
380	Office Attendant	Land Revenue	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
381	Confidential Assistant Grade II	Land Revenue	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
382	LD Typist	Land Revenue	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
383	Chainman	Land Revenue	S, ST, W, BN, MF, RW, SE , PP, L, C, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Responsible for routine manual activities involved in land surveying. He would assist the Surveyor in the execution of surveys especially with the clearing of lines of sight, chaining and holding of poles and staves.	The work is performed inside as well as outside. Workers work alone as well as in groups.
384	Lab Assistant	Land Use Board	S, ST, W, RW, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and one leg each d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Teaching and weaving in the field of textile engineering.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
385	LD Typist	Land Use Board	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
386	Confidential Assistant Grade II	Land Use Board	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
387	Office Attendant	Land Use Board	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each. d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
388	Clerk	Land Use Board	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
389	LD Typist	Legal Metrology	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
390	Confidential Assistant Grade II	Legal Metrology	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
391	Office Attendant	Legal Metrology	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
392	Clerk	Legal Metrology	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
393	Inspecting Assistant	Legal Metrology	S, ST, BN, MF, RW, SE, C, KC, PP, L	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Assist in inspecting traders and issuing notice to traders for getting their weights or measures verified in time. To prepare test weight or measure	Works mostly outside, requires good mobility & communication
394	LD Typist	State Lotteries Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
395	Confidential Assistant Grade II	State Lotteries Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
396	Office Attendant	State Lotteries Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
397	Clerk	State Lotteries Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
398	Assistant Engineer	Local Self Government Engineering Department	S, ST, W, BN, JU, CL, MF, RW, SE, C, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	They plan, organize and supervise and verifying the technical feasibility and economic viability of the projects proposed by Local Self Government Institutions and implementing them. Implementing civil works like road, drainage, culvert, retaining walls, etc., ensuring the balanced progress and quality development of areas.	The work is performed both inside and outside. Workplace is often hot and dusty. Jobs in the fields are hazardous but designing work in office does not involve any hazards. The worker works alone in the office and in a group in the field.
399	Overseer Gr.II/ Draftsman Gr.II	Local Self Government Engineering Department	S, ST, W, BN, JU, CL, MF, RW, SE, C, L, PP, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; minimum two functional arms and legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Supervision of construction of water supply projects, drains, roads, buildings, dams, parks, over head tanks, plants etc.	The work is performed inside as well as outside. Mobility of the person should be adequate. Works closely with Engineers

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
400	Clerk	Local Self Government Engineering Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending, Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
401	LD Typist	Local Self Government Engineering Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
402	Office Attendant	Local Self Government Engineering Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
403	Lab Assistant	Museums & Zoos Department	S, ST, W, RW, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Maintenance of equipment accessories and rendering assistance in Laboratory work in connection with routine work and research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone.
404	Clerk	Museums & Zoos Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending, Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
405	Clerk Typist	Museums & Zoos Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
406	LD Typist	Museums & Zoos Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
407	Librarian	Museums & Zoos Department	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40% - 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
408	Office Attendant	Museums & Zoos Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MοD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
409	Gardener	Museums & Zoos Department	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	Planting and maintaining plants and trees, greenscapes, (watering and feeding plants, trimming trees and shrubs), fertilizing and mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter.	Work is performed outside in hot and humid condition. No hazards are involved. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
410	Draftsman Gr. II	Museums & Zoos Department	S, ST, W, BN, JU, CL, MF, RW, SE, C, L, PP, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Deals with measurements, drawings and details of sites, machines & structures	The work is performed inside as well as outside. Mobility of the person should be adequate. Works closely with Engineers
411	Carpenter	Museums & Zoos Department	S, ST, W, BN, RW, PP, L, SE, H, C, MF	a) LV b) D, HH c) LD including LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Makes, assembles, alters and repairs wooden structures and articles according to sample or drawing using hand or power tools or both. Studies drawing on sample to understand type of structure or article to be made and calculates quantity of timber required.	The work is mainly performed outside .
412	Black smith	Museums & Zoos Department	S, ST, W, BN, RW, PP, SE, H, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Fits assembles and repairs metal equipment with finished parts by accurately sizing components, setting levers riveting etc. studies design, sketch or model of locks etc to be made. Collects various finished components or parts and checks for accuracy of fit by supplementary tooling to remove defects	The work is mainly performed inside. The environment can be hot noisy and vibratory. The person should be able to complete the assigned tasks adequately..
413	Guide/ Guide Lecturer	Museum & Zoo Department	S/ST, SE, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV, MDy d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	To provide guide tours, conduct school classes, conduct visitors round the galleries, to give lectures.	The work is performed inside as well as outside. Incumbent should be functionally able to complete the assigned task efficiently wherever necessary.
414	Lab Technician Gr.II (Pharmacy)	Medical Education Department	S, ST, W, BN, RW, PP, SE, C, MF	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs c) ASD (M, MoD), SLD, MI (40% - 70%); d) MD involving above combinations.	Conducts chemical and physical laboratory tests and makes qualitative and quantitative analysis of material for purposes such as development of new products, materials, and processing methods and for maintenance of health and safety standards	The work is laboratory based. The room is having good light Mobility and bilateral hand activities should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
415	Binder	Medical Education Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
416	Lab Assistant	Medical Education Department	S, ST, W, RW, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and one leg d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Maintenance of Laboratory Plant, equipment accessories and rendering assistance in Laboratory work in connection with research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone. It does not involve any hazard.
417	Clerk	Medical Education Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
418	Clerk Typist	Medical Education Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
419	LD Typist	Medical Education Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
420	Librarian	Medical Education Department	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40% - 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
421	Confidential Assistant Grade II	Medical Education Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
422	Gardener	Medical Education Department	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD including CP, LC,Dw, AAV; with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	Planting and maintaining plants and trees, greenscapes, (watering and feeding plants, trimming trees and shrubs), fertilizing and mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter.	Work is performed outside in hot and humid condition. No hazards are involved. Mobility and hand activities of the person should be adequate.
423	Office Attendant	Medical Education Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
424	Lift Operator	Medical Education Department	S/ST, MF, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Operates electric lift for carrying pasengers and goods from one floor to another. Operates the gate; ensures that lift is not overloaded. Mandatory safety measures to be followed. Involves risk.	The work is performed mostly inside and alone.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
425	Pump Operator	Medical Education Department	S/ST, W, BN, MF, SE, H	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and one leg each d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations.	Operates one or more power-driven machines for pumping, storing and supplying liquids or other fluid materials or for dewatering purposes. Starts pump, observes its operation, adjusts control to maintain correct rate of pumping, classes, oils and grease.	Work is performed inside as well as outside. Mobility of the person should be adequate.
426	X-ray Attender	Medical Education Department	S, ST, W, BN, L, PP, RW, SE, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Assisting in all manual duties as directed by superiors	The work is performed inside as well as outside. The job may require colour identification and sitting for long periods. Incumbent should be functionally able to complete the assigned task efficiently
427	Assistant Professor in Pathology	Medical Education Department	BN, MF, RW, S/ST, L, SE, H, C	a) D, HH (As per medical council guidelines**) b) LD including CP, LC, Dw, AAV; with minimum two functional arms. c) SLD (As per medical council guidelines**) d) MD involving above combinations.	Teach students theory and practical classes. Conducts practical demonstrations and treats patients in hospitals. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside.
428	Junior Scientific Officer	Medical Education Department	S, ST, W, MF, SE, C, RW	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum one functional arm and minimum one functional leg c) ASD (M, MoD), SLD, MI (40% - 70%) d) MD involving above combinations	Maintain cleanliness & safety of lab and equipments, allied records and registers, assisting research, and quality assurance in lab and allied administrative functions.	The work is laboratory based.
429	Scientific Officer	Medical Education Department	S, ST, W, MF, SE, C, RW	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum one functional arm and minimum one functional leg c) ASD (M, MoD), SLD, MI (40% - 70%) d) MD involving above combinations	The candidate is required to undertake studies on animal and human viruses using cell culture and immunotoxicity studies.	The work is laboratory based.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
430	Junior Research Officer	Medical Education Department	S, ST, W, MF, SE, RW, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Collection, analyzing of statistical data, preparation of reports, update statistics etc. Determine most effective techniques for production of data required according to nature of available information and type of problem. Interpret and present data in the required form. May write reports analyzing and evaluating conclusions on the basis of variable conditions affecting interpretation of validity.	The work is performed inside. Usually works alone.
431	Assistant Professor in Biochemistry	Medical Education Department	BN, MF, RW, S/ST, L, SE, H, C	a) D, HH (As per medical council guidelines**) c) LD including CP, LC, Dw, AAV; with minimum two functional arms d) SLD (As per medical council guidelines**) e) MD involving above combinations.	Deliver lecture, guide, supervise practical work. Set examination papers, conduct examinations and mark paper. Maintain class registers and record. May conduct or guide research work.	The work is performed mostly inside.
432	Scientific Assistant	Medical Education Department	S, ST, W, MF, SE, RW, H, C	a) D, HH b) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and leg each. c) ASD (M), ID (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Maintains official records, assists reporting officer. The duty of a scientific assistant is to provide support to the scientist in research and educational matters. He has to assist the scientist in carrying out various researches. He is also responsible for performing several administrative tasks.	The work is performed mostly inside Occasional field work is Involved. Work place inside is comfortable but in field it is hot, humid and dusty. He usually works alone.
433	Clinical Psychologist	Medical Education Department	S/ST, RW, SE, H, C, MF	a) LD including CP, LC, Dw, AAV, MDy b) SLD c) MD involving above combinations	Clinical Psychologist studies mental, emotional and cognitive characteristics of human beings and determines principles which govern human behaviour. Investigates factors that affect thought and conduct of human beings and growth and development of individual's personality such as heredity, cultural and economic environments, etc. Deals with psychological problems involved in diagnosis, treatment and prevention of mental illness and emotional and personality disorders. Conducts personal interviews or examines individuals to determine their maladjustment and to suggest corrective measures. Develops psychological tests and experiments designed to measure mental characteristics of human beings.	The work is mostly done inside. It does not involve any hazards. Good minimum functional communication and observation skills required

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
434	Senior Scientific Assistant	Medical Education Department	S, ST, W, MF, SE, RW, H, C	a) D, HH b) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm and leg each. c) ASD (M), ID (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Maintains official records, assists reporting officer. The duty of a scientific assistant is to provide support to the scientist in research and educational matters. He has to assist the scientist in carrying out various researches. He is also responsible for performing several administrative tasks.	The work is performed mostly inside Occasional field work is Involved. Work place inside is comfortable but in field it is hot, humid and dusty. He usually works alone.
435	Senior research Officer	Medical Education Department	S, ST, W, MF, SE, RW, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Collection, analyzing of statistical data, preparation of reports, update statistics etc. Determine most effective techniques for production of data required according to nature of available information and type of problem. Interpret and present data in the required form. May write reports analyzing and evaluating conclusions on the basis of variable conditions affecting interpretation of validity.	The work is performed inside. Usually works alone.
436	Assistant Professor in General Medicine	Medical Education Department	BN, MF, RW, S/ST, L, SE, H, C	a) D, HH (As per medical council guidelines**) b) LD including CP, LC, Dw, AAV, with minimum two functional arms c) SLD (As per medical council guidelines**) d) MD involving above combinations.	Teach students theory and practical classes. Conducts practical demonstrations and treats patients in hospitals. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside.
437	Assistant Professor Forensic Medicine	Medical Education Department	BN, MF, RW, S/ST, L, SE, H, C	a) D, HH (As per medical council guidelines*) b) LD including CP, LC, Dw, AAV, with minimum two functional arms c) SLD (As per medical council guidelines*) d) MD involving above combinations.	Teach students theory and practical classes. Conducts practical demonstrations and treats patients in hospitals. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside.
438	Assistant Professor	Medical Education Department, Dental Colleges, Indian System of Medicine, Ayurveda Medical Education	BN, MF, RW, S/ST, L, SE, H, C	a) D, HH (As per medical council guidelines**) b) LD including CP, LC, Dw, AAV; with minimum two functional arms c) SLD (As per medical council guidelines**) d) MD involving above combinations.	Teach students theory and practical classes. Conducts practical demonstrations and treats patients in hospitals. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
439	Clerk	Mining and Geology	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing, Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
440	Clerk cum Typist	Mining and Geology	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing, Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
441	LD Typist	Mining and Geology	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
442	Librarian	Mining and Geology	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40% - 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
443	Confidential Assistant	Mining and Geology	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
444	Assistant Geologist	Mining & Geology	S, ST, W, BN, MF, RW, SE, PP, L, H, C, KC, J, CL	a) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Assistant geologists work under the supervision of senior geologists. They perform many of the same tasks as their senior colleagues, such as drawing up site assessments including quarries and testing samples from the field.	Work performed mostly outside. Should be sufficiently mobile.
445	Junior Chemist	Mining & Geology	S/ST, BN, MF, RW, SE, C	a) D, HH b) LD including CP, LC, Dw, AAV, MDy, with minimum one functional arm c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Analysis and identification of ores, minerals and water samples collected by the technical officers	Laboratory based work which is performed inside under supervision.
446	Asst. Drilling Engineer	Mining & Geology	S, ST, W, BN, MF, RW, SE, PP, L, H, C, KC	a) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Assists in different operations of ground water drilling	Mostly work is performed outside Mobility should not be restricted
447	Office Attendant	Mining & Geology	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
448	Gardener	Mining & Geology	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	Planting and maintaining plants and trees, greenscapes, (watering and feeding plants, trimming trees and shrubs), fertilizing and mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter.	Work is performed outside in hot and humid condition. No hazards are involved. Mobility and hand activities of the person should be adequate.
449	Clerk	Motor Vehicles Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
450	LD Typist	Motor Vehicles Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
451	Confidential Assistant Gr. II	Motor Vehicles Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
452	Office Attendant Gr II	Motor Vehicles Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
453	Roneo Operator	Motor Vehicles Department	MF, SE, RW, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M, MoD), ID, SLD, MI (40%-70%) e) MD involving above combinations	Duplicating documents in machine.	The work mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate.
454	Clerk	Municipal Common Services	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
455	LD Typist	Municipal Common Services	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy; with minimum two functional two arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
456	Office Attendant Gr II	Municipal Common Services	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
457	Librarian Gr IV	Municipal Common Services	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40% - 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
458	Lift Operator	Municipal Common Services	S/ST, MF, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Operates electric lift for carrying passengers and goods from one floor to another. Operates the gate; ensures that lift is not overloaded. Mandatory safety measures to be followed. Involves risk.	The work is performed mostly inside and alone.
459	Carpenter	Municipal Common Services	S, ST, W, BN, RW, PP, L, SE, C, MF	a) D, HH b) LD including LC, Dw, AAV; with minimum two functional arms and one leg c) ASD (M, MoD), SLD, MI (40% - 70%); d) MD involving above combinations.	Makes, assembles, alters and repairs wooden structures and articles according to sample or drawing using hand or power tools or both. Studies drawing on sample to understand type of structure or article to be made and calculates quantity of timber required.	The work is mainly performed outside .

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
460	Clerk	N C C	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
461	LD Typist	N C C	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
462	Confidential Assistant Gr. II	N C C	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
463	Chowkidar	N C C	S,ST,W,PP,L, BN,MF,SE,H,C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum two functional legs and one arm d) ASD (M), SLD, MI (40% - 70%) e) MD Involving the above combinations excluding a combination of (a) and (b)	Watchman; Chowkidar guards buildings, premises etc. against fire, theft, illegal entry and other such contingencies. Patrols around buildings and premises frequently, watches for fire hazards, presence of unauthorized persons. Reports irregularities or anything found tampered to authorities. Informs higher authorities, police, fire brigade in emergency.	The work is performed mostly outside. He usually works alone. Bilateral hand activities and mobility should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
464	Office Attendant	N C C	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
465	Clerk	National Employment Service	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
466	LD Typist	National Employment Service	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
467	Office Attendant	National Employment Service	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
468	Clerk Typist	National Employment Service	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
469	Binder Grade II	National Savings	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
470	Office Attendant	National Savings	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
471	Clerk	Department of Panchayats	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing, Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
472	LD Typist	Department of Panchayats	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
473	Librarian	Department of Panchayats	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40% - 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
474	Confidential Assistant Gr. II	Department of Panchayats	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
475	Accountant	Department of Panchayats	S, ST, MF, SE, RW, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysing Interpreting Memorising Communicating Recognising. Accountant engaged in maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records. Keep record of all taxes, licenses, fees etc., required to be paid by organization in which engaged and ensure that they are paid in time and kept up-to-date.	The work is mostly performed inside, The worker usually works alone. Mobility and bilateral hand activities of the person should be adequate. Should have minimum functional communication skills with aids & devices.
476	Office Attendant	National Savings	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
477	Clerk	Police Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending, Computing, Typing, Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
478	LD Typist	Police Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV, MDy: with minimum two functional arms. d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
479	Librarian	Police Department	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40% - 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
480	Confidential Assistant Gr. II	Police Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
481	Office Attendant	Police Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
482	Clerk cum Typist	Police Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
483	Assistant Gr. II	Police Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records, as needed.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
484	Packer	Police Department	S, ST, BN, L, PP, MF, SE, KC, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with both arms functional d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combination.	Packs material and products by hand in bags, barrels, baskets, boxes, cartons, and crates for the purpose of storage or transport performing any combination of following duties. Examines products for brittleness, fragility, moisture and other characteristics. Collects packaging containers and cleans them. Lines and pads crates. Assembles cartons from flattened state. Wraps protective material around the product. Visually inspect materials, products and containers at each step of the packaging process.	The work is performed mostly inside. Occasional field work is involved. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently
485	Imaging Expert	Police Department	S, ST, W, BN, SE, RW, C	a) D, HH b) LD including CP, LC, AAV, MDy; with minimum one functional arm and leg each c) ASD (M), ID, SLD, MI (40% - 70%) d) MD involving above combinations	Operating camera, taking photos of various events, making albums and keep records.	The work is performed mostly outside.
486	Draftsman	Police Department	S, ST, W, BN, JU, CL, MF, RW, SE, C, L, PP, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Prepares rough sketches and detailed work with CADD system	The work is performed both inside and outside. Workplace is often hot and dusty. Jobs in the fields are hazardous but designing work in office does not involve any hazards. The worker might work alone or in groups
487	Clerk	Port Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm.. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
488	Clerk Typist	Port Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
489	LD Typist	Port Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
490	Confidential Assistant Gr. II	Port Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
491	Office Attendant	Port Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
492	Gardener	Port Department	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD, LC, CP, Dw, AAV with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	Planting and maintaining plants and trees, greenscapes, (watering and feeding plants, trimming trees and shrubs), fertilizing and mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter.	Work is performed outside in hot and humid condition. No hazards are involved. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
493	Black smith	Port Department	S, ST, W, BN, RW, PP, SE, H, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Fits assembles and repairs metal equipment with finished parts by accurately sizing components, setting levers riveting etc. studies design, sketch or model of locks etc to be made. Collects various finished components or parts and checks for accuracy of fit by supplementary tooling to remove defects	The work is mainly performed inside. The environment can be hot noisy and vibratory. The person should be able to complete the assigned tasks adequately..
494	Binder Grade II	Port Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
495	Draftsman Gr II	Port Department	S, ST, W, BN, L, MF, SE, C, KC,RW	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Plan, scrutinise, coordinate and control activities/ instruct and supervise look after general administration/ and solve day-to-day problems of the workers, communication and field work/ guiding	The work is performed inside as well as outside. Mobility of the person should be adequate.
496	Packer Gr.II	Printing Department	S, ST, BN, L, PP, MF, SE, KC, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV ; with both arms functional d) ASD (M, MoD), ID, SLD, MI (40%- 70%) e) MD involving above combination.	Packs material and products by hand in bags, barrels, baskets, boxes, cartons, and crates for the purpose of storage or transport performing any combination of following duties. Examines products for brittleness, fragility, moisture and other characteristics. Collects packaging containers and cleans them. Lines and pads crates. Assembles cartons from flattened state. Wraps protective material around the product. Visually inspect materials, products and containers at each step of the packaging process.	The work is performed mostly inside. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
497	Binder Grade II	Printing Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
498	Gardener	Printing Department	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	Planting and maintaining plants and trees, greenscapes, (watering and feeding plants, trimming trees and shrubs), fertilizing and mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter.	Work is performed outside in hot and humid condition. No hazards are involved. Mobility and hand activities of the person should be adequate.
499	Clerk	Printing Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
500	LD Typist	Printing Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
501	Confidential Assistant Gr. II	Printing Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
502	Office Attendant Gr. II	Printing Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
503	Clerk	Prisons Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
504	LD Typist	Prisons Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
505	Office Attendant	Prisons Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
506	P.D Teacher	Prisons Department	S/ST, W, BN, L, MF, RW, SE, C	a) LV b) LD including CP, LC, Dw, AAV; with minimum one functional arm and one leg c) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Teaching. Learning. Verbally communicating. Maintaining discipline. Maintaining leadership qualities. Maintaining empathetic attitude. Skill of evaluation etc. They teach school students various subjects and languages. takes classes, set examination papers, conduct examination and evaluate answer books. Maintain class registers and records.	The work is mostly performed inside in well lit rooms. The worker usually works alone or teaches relevant subjects to the class/group of students. Requires good communication and interaction with the students

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
507	Laboratory Assistant	Prisons Department	S, ST, W, MF, SE, C, RW	a) LV b) D, HH c) LD including CP, LC, Dw, AAV with minimum one functional arm and one leg d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Maintenance of Laboratory,equipment, accessories and rendering assistance in Laboratory work in connection with testing and research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone.
508	Clerk	Public Works Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
509	LD Typist	Public Works Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
510	Office Attendant	Public Works Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
511	Clerk cum Typist	Public Works Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
512	Binder	Public Works Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
513	Confidential Assistant Grade II	Public Works Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
514	Overseer Gr. II/ Tracer	Public Works Department	S, ST, W, BN, JU, CL, MF, RW, SE, C, L, PP, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, with minimum two functional arms and legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Deals with measurements, drawings and details of sites, machines & structures	The work is performed inside as well as outside. Mobility of the person should be adequate. Works closely with Engineers
515	Assistant Engineer / Assistant Director/ Assistant Structural Engineer/ Assistant Bridge Engineer/ Assistant Highway Engineer/ Assistant Geotechnical Engineer/ Assistant Electrical Design Engineer/ Assistant Plumbing Design Engineer/ Assistant HVAC Engineer/ Assistant Material Engineer/ Assistant Traffic Engineer	Public Works Department	S, ST, W, BN, JU, CL, L, MF, RW, SE, C, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and minimum two functional legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Management and execution of works like construction and restoration of roads, bridges etc. Reports progress of work to the superiors periodically.	Works mostly outside. Should have minimum functional communication skills and mobility to move around for inspections.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
516	Lift Operator	Public Works Department	S/ST, MF, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Operates electric lift to raise or lower cage to carry passengers and goods from one floor to another safely. Operates the gate; ensures that lift is not overloaded. Mandatory safety measures to be followed. Involves risk.	The work is performed mostly inside and alone.
517	Clerk	Registration Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing, Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
518	LD Typist	Registration Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
519	Confidential Assistant Grade II	Registration Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV;with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
520	Office Attendant	Registration Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
521	Clerk	Rural Development Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
522	LD Typist	Rural Development Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
523	Block Panchayat Secretary/BDO	Rural Development Department	S, ST, W, BN, L, MF, SE, C, KC,	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm and one leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Block Development Officer leads a team of development workers in the block. he coordinates activities of the staff, provide leadership to the block staff in the field of rural development.	The work is performed both inside and outside. He usually works alone though interaction with subordinates is actively required. Mobility and minimum functional communicationrequired
524	Village Extension Officer Gr.II	Rural Development Department	S, ST, W, BN, L, MF, SE, C, KC,	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm and one leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Fieldwork, Interaction with people and visiting sites and areas as required. They can be the interceptor for the Panchayat/Local Administration.	The work is performed both inside and outside. He usually works alone though interaction with subordinates is actively required. Mobility and minimum functional communicationrequired
525	Clerk	Sainik Welfare Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
526	Binder Gr. II	Sainik Welfare Department	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
527	Clerk Typist	Sainik Welfare Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
528	Roneo Operator	Sainik Welfare Department	MF, SE, RW, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40%-70%) e) MD involving above combinations	Duplicating documents in machine.	The work mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate.
529	Clerk	Scheduled Caste Development Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
530	Clerk cum Typist	Scheduled Caste Development Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
531	LD Typist	Scheduled Caste Development Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
532	Confidential Assistant Grade II	Scheduled Caste Development Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV;; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
533	Office Attendant Gr. II	Scheduled Caste Development Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
534	LD Typist	Scheduled Tribe Development Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
535	Office Attendant/ Watchman	Scheduled Tribe Development Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
536	Tribal Extension Officer	Scheduled Tribes Development Department	S, ST, W, BN, L, MF, SE, C, KC, CL, PP	a) LV b) HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and one leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Tribal Extension Officer function as facilitators in tribal areas for channelizing and extending the benefits of tribal development schemes to the STs. They will also make a link between the scheduled tribe beneficiaries and the local bodies / line departments.	The work is performed both inside and outside. He usually works alone though interaction with subordinates is actively required. Mobility and minimum functional communication required as work mostly involves tribal hilly areas
537	Child Development Project Officer	Women and Child Development Department	S, ST, W, BN, L, MF, SE, C, KC, CL, H	a) LV b) D, HH c) LD, including CP, LC, Dw, AAV, MDy; with minimum one functional arm and one leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Facilitate program processes for project planning, budgeting, implementation and delivery of the project, monitoring, employee development and organizational learning. involves field visits for monitoring Anganwady	The work is performed both inside and outside.
538	Craft Instructor	Women and Child Development Department	S/ST, RW, SE, C, MF	a) B, LV b) D, HH . c) LD including CP, LC, Dw, AAV d) ASD (M), ID (M) SLD, MI (40% - 70%) e) MD involving above combinations excluding(a) and (b) combination.	Teaching. Maintaining artistic sense. Maintaining accuracy etc.. Gives instructions to students in schools and training institutions in manual crafts such as tailoring, origamy, knitting etc. gives demonstrations of process, supervises and guides students.	The work is mostly performed inside in well lit rooms. The worker usually teaches. Should have minimum functional communication skills for interaction with children

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
539	Weaving Instructor	Women and Child Development Department	S, ST, W, MF, SE, RW, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV with two functional arms and legs d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Teaching in the field of Weaving	Should have minimum functional communication skills for interaction with children
540	Office Attendant Gr. II	Women and Child Development Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
541	Clerk	Women and Child Development Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
542	LD Typist	Women and Child Development Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
543	Clerk-Typist	Women and Child Development Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
544	Confidential Assistant Grade II	Women and Child Development Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
545	Gardener	Women and Child Development Department	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD including LC, CP, Dw, AAV with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	Planting and maintaining plants and trees, greenscapes, (watering and feeding plants, trimming trees and shrubs), fertilizing and mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter.	Work is performed outside in hot and humid condition. No hazards are involved. Mobility and hand activities of the person should be adequate.
546	Office Attendant	Social Justice Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
547	Clerk	Social Justice Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
548	LD Typist	Social Justice Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
549	Clerk-Typist	Social Justice Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
550	Confidential Assistant Grade II	Social Justice Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
551	Clerk	Soil Survey & Soil Conservation	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm.. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
552	Clerk-Typist	Soil Survey & Soil Conservation	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
553	LD Typist	Soil Survey & Soil Conservation	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
554	Confidential Assistant Grade II	Soil Survey & Soil Conservation	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
555	LGS	Soil Survey & Soil Conservation	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
556	Work Superintendent	Soil Survey & Soil Conservation Department	S,ST,W, BN, L, KC, MF, SE, RW,C	a) D, HH b) LD including LC, Dw, AAV; with minimum one functional arm and leg each c) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Supervising various allotments of works and monitoring. Involves field work. Keep records.	The work is performed inside as well outside.
557	Clerk	Sports & Youth Affairs Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
558	Typist	Sports & Youth Affairs Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC; Dw, AAV; MDy: with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work.
559	Confidential Assistant	Sports & Youth Affairs Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
560	Office Attendant	Sports & Youth Affairs Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
561	Librarian III	State Central Library	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40 %- 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
562	Librarian IV	State Central Library	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40% - 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
563	Binder Gr II	State Central Library	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
564	Chowkidar	State Central Library	S,ST,W,PP,L, BN,MF,SE,H,C	a) LV b) HH c) LD including CP, LC, Dw, AAV with minimum two functional legs and one arm d) ASD (M), SLD, MI (40% - 70%) e) MD Involving the above combinations excluding a combination of (a) and (b)	Watchman; Chowkidar guards buildings, premises etc. against fire, theft, illegal entry and other such contingencies. Patrols around buildings and premises frequently, watches for fire hazards, presence of unauthorized persons. Reports irregularities or anything found tampered to authorities. Informs higher authorities, police, fire brigade in emergency.	The work is performed mostly outside. He usually works alone. Bilateral hand activities and mobility should be adequate.
565	F T Gardener	State Central Library	S, ST, W, BN, KC, MF, SE	a) LV b) D, HH c) LD including LC, CP, Dw, AAV with minimum one functional arm and leg each d) ASD (M), ID, SLD, MI (40% - 70%) e) MD involving above combinations	Planting and maintaining plants and trees, greenscapes, (watering and feeding plants, trimming trees and shrubs), fertilizing and mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter.	Work is performed outside in hot and humid condition. No hazards are involved. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
566	Clerk	State Insurance Department	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
567	LD Typist	State Insurance Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
568	Office Attendant	State Insurance Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
569	Clerk	State Planning Board	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
570	LD Typist	State Planning Board	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy; with minimum two functional arms. d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
571	Office Attendant	State Planning Board	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
572	Roneo Operator	State Planning Board	MF, SE, RW, PP	a) LV b) D, HH c) LD including CP, LC, Dw, AAV with minimum one functional arm d) ASD (M, MoD), ID, SLD, MI (40%-70%) e) MD involving above combinations	Duplicating documents in machine.	The work mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate.
573	Chowkidar	State Planning Board	S,ST,W,PP,L, BN,MF,SE,H,C	a) LV b) HH c) LD including CP, LC, Dw, AAV with minimum two functional legs and one arm d) ASD (M), SLD, MI (40% - 70%) e) MD Involving the above combinations excluding a combination of (a) and (b)	Watchman; Chowkidar guards buildings, premises etc. against fire, theft, illegal entry and other such contingencies. Patrols around buildings and premises frequently, watches for fire hazards, presence of unauthorized persons. Reports irregularities or anything found tampered to authorities. Informs higher authorities, police, fire brigade in emergency.	The work is performed mostly outside. He usually works alone. Bilateral hand activities and mobility should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
574	Draftsman	State Planning Board	S, ST, W, BN, L, MF, SE, C, KC,RW	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm and leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Plan, scrutinise, coordinate and control activities/ instruct and supervise look after general administration/ and solve day-to-day problems of the workers, communication and field work/ guiding	The work is performed inside as well as outside. Mobility of the person should be adequate.
575	Telephone Operator	State Planning Board	S/ST, RW, H, C, MF	a) B, LV b) LD including CP, LC, Dw, AAV, MDy. c) ASD (M), ID (M), SLD, MI (40% - 70%); d) MD involving above combinations.	Handling telephone and answering. Communicating skills for receiving information and conveying information required. Probing. Memorising etc may be required. Communicating the contents/gist to appropriate officials	The work is mostly performed inside.
576	Confidential Assistant Grade II	Soil Survey & Soil Conservation	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV;with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
577	Clerk	State Water Transport	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
578	Confidential Assistant Gr II	State Water Transport	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
579	Office Attendant	State Water Transport	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
580	Pump Operator	State Water Transport	S/ST, W, BN, MF, SE,H	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm and leg each d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations.	Operates one or more power-driven machines for pumping, storing and supplying liquids or other fluid materials or for dewatering purposes. Starts pump, observes its operation, adjusts control to maintain correct rate of pumping, classes, oils and grease.	Work is performed inside as well as outside. Mobility of the person should be adequate.
581	Black smith Gr. II	State Water Transport	S, ST, W, BN, RW, PP, SE, H, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Fits assembles and repairs metal equipment with finished parts by accurately sizing components, setting levers riveting etc. studies design, sketch or model of locks etc to be made. Collects various finished components or parts and checks for accuracy of fit by supplementary tooling to remove defects	The work is mainly performed inside. The environment can be hot noisy and vibratory. The person should be able to complete the assigned tasks adequately..
582	Carpenter	State Water Transport	S, ST, W, BN, RW, PP, L, SE, C, MF	a) D, HH b) LD including , LC, Dw, AAV with minimum two functional arms and one leg c) ASD (M, MoD), SLD, MI (40% - 70%); d) MD involving above combinations.	Makes, assembles, alters and repairs wooden structures and articles according to sample or drawing using hand or power tools or both. Studies drawing on sample to understand type of structure or article to be made and calculates quantity of timber required.	The work is mainly performed outside .
583	Boat Master	State Water Transport	S, ST, MF, SE, L, CL, PP, C	a) D, HH b) LD including CP, LC, Dw, AAV; with two functional arms and legs c) SLD d) MD involving above combinations	Take complete responsibility for running and maintaining the boat when passengers are on board. Maneuver the boat in all conditions, routine and emergency. Need to communicate with the crew and need to ensure the boat is safe, clean and adequately stocked and equipped with the required materials	The work is performed outside. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
584	Clerk	State Transport Appellate Tribunal	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
585	LD Typist	State Transport Appellate Tribunal	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
586	Office Attendant Gr II	State Transport Appellate Tribunal	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
587	Surveyor Gr.II	Survey and Land Records Departments	S,ST,W, BN, L, KC, MF, SE, RW, H	a) D, HH b) LD including LC, Dw, AAV with minimum one functional arm and leg each c) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Surveyors perform mathematical calculations using specialized equipment in order to measure, mark, and delineate the boundaries of land. They calculate the dimensions, elevations, shapes, and contours of sites.	The work is performed mostly outside as well as inside. Work is usually done in a group. Mobility should not be restricted.
588	Pressman	Survey and Land Records Departments	S/ST, BN, MF, RW, SE, C, L, PP	a) D, HH b) LD including CP, LC; Dw; AAV; minimum two functional arms and one leg c) ASD (M, MoD); SLD; ID (M); MI (40% - 70%) d) MD involving above combinations.	Set up each press to the specifications of each run. Oversee other technicians as they operate the presses. Quality check each press to ensure the run meets standards. Troubleshoot printing or mechanical issues. Perform regular maintenance to prevent these issues.	The work is performed inside . Mobility and hand functions of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
589	Superintendent of Survey and Land Records	Survey and Land Records Departments	S,ST,W, BN, L, KC, MF, SE, RW, H	a) D, HH b) LD including LC, Dw, AAV with minimum one functional arm and leg each c) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Is in charge of field unit, test checks the work of the surveyors and supervises the field work, disposes the complaints received, look after discipline in administrative matters	The work is performed mostly inside as well as outside. Work involves active interaction with subordinates. The work place is well lit It does not involve any hazards.
590	Photographer	Survey and Land Records Departments	S, ST, W, BN, SE, RW, C	a) D, HH b) LD including CP, LC, AAV, MDy; With minimum one functional arm and minimum one functional leg each c) ASD (M), ID, SLD, MI (40% - 70%) d) MD involving above combinations	Operating camera, taking photos of various events, making albums and keep records.	The work is performed mostly outside.
591	Binder	Survey and Land Records Departments	S/ST, MF, SE, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm. d) ASD (M, MoD), ID, SLD, MI (40% - 70%) e) MD involving above combinations.	Handling files, books, registers Accuracy. Perfection in binding with perforating, cutting, stitching, fixing covers, fixing leather or calico back and corners, embossing letters on covers, gold finishing, etc.	The work is performed mostly inside. The person should be able to complete the assigned tasks adequately..
592	Pharmacist (Chemist)	Health Services Laboratory Services General	S, ST, W, RW, MF, SE, H, C, L, PP, BN, KC	a) D, HH b) LD including CP, LC, Dw, AAV; with minimum two functional arms c) SLD	Chemists who specialize in dispensing drugs prescribed by physicians and providing information to patients about their side effects and use. Junior Chemists must understand the composition of medicines, as well as the laws that regulate their manufacture and sale. They store medicines, keeping them safe, pure, and effective. They are required by law to maintain records of the drugs they handle.	Work in calm and quite environment with good light condition. Communication and hearing is essential. Only person delivering medicines dealing with patients from different strata. It is risky not to have eyesight and hearing.
593	Dental Hygienist	Health Services Laboratory Services General	BN, MF, RW, S/ST, L, SE, H, C	a) D, HH (As per medical council guidelines**) b) LD including CP, LC, Dw, AAV; with minimum two functional arms c) SLD (As per medical council guidelines**) d) MD involving above combinations.	Dental hygiene work of patients and to assist dentist during procedures.	The work is performed inside. Usually workers work along with dentists assisting them. Place is well lit. Should have minimum functional communication skills.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
594	E. C. G Technician Gr. II	Health Services Other Technical Services	S, ST, W, RW, MF, SE, H, C, L, PP	a) D, HH b) LD including CP, LC, Dw, AAV; With minimum two functional arms and one functional leg c) SLD, MI (40% - 70%) d) MD involving above combinations.	Perform the ECG test. Prepare the patients and diagnostic equipment for the procedure. Handover of the reports to the patients after Physicians reporting. To adhere to the safety norms.	Work is performed inside well lit rooms. Should have good co-ordination with eye and hand.
595	E. N.T Technician Gr. II	Health Services Other Technical Services	S, ST, W, RW, MF, SE, H, C	a) D, HH b) LD including CP, LC, Dw, AAV; With minimum two functional arms c) SLD, MI (40% - 70%) d) MD involving above combinations.	Maintenance and cleaning of all equipments and machineries. Assisting for collection of spares. Assisting for depositing of unserviceable components.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone. It does not involve any hazard.
596	Blood Bank Technician Gr. II	Health Services Other Technical Services	S, ST, W, RW, MF, SE, H, C	a) D, HH b) LD including CP, LC, Dw, AAV; With minimum two functional arms c) SLD d) MD involving above combinations.	Collection & preservation of Blood. Seeing and handling blood may trigger and episode, so MI excluded	Should have minimum communication skill with assistive listening devices. Mobility and bilateral hand activities should be adequate.
597	Junior Laboratory Attender	Health Services Laboratory Services General	S, ST, W, RW, MF, SE, H, C	a) D, HH b) LD including CP, LC, Dw, AAV; With minimum two functional arms c) SLD, MI (40% - 70%) d) MD involving above combinations.	Maintenance of Laboratory Plant, equipment accessories and rendering assistance in Laboratory work in connection with research analytical work. Any other duties as may be assigned from time to time by Officers authorized in this behalf.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone. It does not involve any hazard. Vision is crucial to interpreting slides and samples and hence low vision is excluded

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
598	Laboratory Technician Gr. II	Health Services Laboratory Services General	S, ST, W, RW, MF, SE, H, C	a) D, HH b) LD including CP, LC, Dw, AAV; With minimum two functional arms c) SLD, MI (40% - 70%) d) MD involving above combinations.	Laboratory Technician arranges and sets various instruments and apparatus in clinical laboratory for conducting pathological and bacteriological study and conducts routine tests of blood, urine, sputum etc. For medical purposes and for diagnosis of diseases. Sets in position required apparatus and equipment and makes necessary electrical connections. Prepares standard solutions, reagents, media for culture etc. By weighing, grinding, mixing and dissolving prescribed proportion of sample or chemical in water or other liquids etc. Collects samples such as water, urine, blood, sputum etc. In clean and sterile containers or slides for bacteriological, pathological or biological study. Assists in conducting routine test of urine, stool, sputum or blood to determine sugar content, germs or worms or blood groups as required. Mounts and prepares slides with specimens for microscopic study by physicians and specialists. Washes, cleans and dries apparatus and equipment after use and maintains them in proper working condition.	The work is performed inside as well as outside. Requires fine eye hands coordination while performing task. minimum functional communication skills required.
599	Medical Record Librarian II	Health Services	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), ID (M), SLD, MI (40 %- 70%); e) MD involving above combinations.	Categorising of books, Indexing, maintaining Registers. Issue and Stock verification. Communication etc. Managing collection development and acquisitions, cataloging, collections management, circulation, and providing a range of services, such as reference, information, instruction, and training services	Work inside, does not involve hazards.
600	Optometrists	Health Services	S, ST, W, RW, MF, SE, H, C	a) D, HH b) LD including CP, LC, Dw, AAV; With minimum two functional arms c) SLD, MI (40%) d) MD involving above combinations.	Dispensing fabricates lenses to prescription specifications, fits lenses in frames, assists customer in choice of frames and fits frames to customer. Reads prescription for frame and lens specifications. Assists customer in choosing frames by advising correct size and	The work is performed inside. Requires fine eye hands coordination while performing task
601	Publication Assistant	Health Services Publication	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%); e) MD involving above combinations.	Publication assistants provide assistance to editors in all stages during the publication of books, journals, magazines and other materials. They support editorial staff with the administration related to commissioning, planning and production of publication materials.	Work is performed inside.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
602	Staff Nurse Gr. II	Health Services Nursing Services-Hospital Wing	S, ST, W, MF, RW, SE, H, C	a) LD including CP, LC, Dw, AAV; With 40% - 50% disability in the lower extremities as per Nursing Council Guidelines as amended from time to time	Gives bedside care in cases of illness, assists Physician in examination and operation of patient and performs other nursing tasks. Maintains record of patient's treatment, temperature, respiration, pulse rate, nourishment, progress, etc. Administers medicines and injections, as prescribed; dresses wounds and renders first aid.	The work is performed inside as well as outside, the work place is a well-lit room. Communication is essential
603	Technical Assistant Gr. II	Health Services Public Health	S, ST, W, RW, MF, SE, H, C	a) D, HH b) LD including CP, LC, Dw, AAV; With minimum two functional arms c) SLD, MI (40% - 70%) d) MD involving above combinations.	Label and sort tissue samples and specimens. Load and operate lab testing equipment. Collect blood samples and body fluids from patients for lab testing. Prepare slides of blood and other fluids for study under a microscope. Perform simple tests on body fluids using control procedures. Supervisory Post. Communication is essential.	The work is mostly performed inside in well lit rooms. The worker usually does his work alone. It does not involve any hazard.
604	Junior Health Inspector Grade II	Health Services Public Health	S, ST, W, MF, RW, SE, H, C	a) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) SLD e) MD involving above combinations.	Checks for adulteration in water and food. Collecting blood samples for detecting communicable diseases. Checking water sample for contamination. Conducts awareness & health education classes	The work is performed inside as well as outside. Extensive touring is involved. Work place is usually in the communities. Bilateral hand activities should be adequate.
605	House Keeper	Health Services Public Health	S, ST, W, BN, MF, RW, SE, KC, C, PP, L	a) LV b) D, HH c) LD including, CP, LC, Dw, AAV ;With minimum two functional arms d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Responsible for cleaning and reporting and upkeep of room	The work is performed inside as well as outside. Good eye hand coordination is needed. Mobility of the person should be adequate.
606	Scientific Officer	Health Services Public Health Laboratory	S, ST, W, MF, SE, C, RW	a) D, HH b) LD including CP, LC, Dw, AAV with minimum one functional arm and leg each c) ASD (M,), SLD, MI (40% - 70%) d) MD involving above combinations	The incumbent will participate in ongoing immunological studies of the Institutes. In addition, the job will require development and execution of research proposals.	The work is laboratory based, involves field-visits,

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
607	Junior scientific Officer	Health Services Common Categories in Laboratories	S, ST, W, MF, SE, C, RW	a) D, HH b) LD including CP, LC, Dw, AAV with minimum one functional arm and leg each c) ASD (M.), SLD, MI (40% - 70%) d) MD involving above combinations	The incumbent will participate in ongoing immunological studies of the Institutes. In addition, the job will require development and execution of research proposals.	The work is laboratory based, involves field-visits,
608	Junior Scientific Officer	Health Services Laboratory Services General	S, ST, W, MF, SE, C, RW	a) D, HH b) LD including CP, LC, Dw, AAV with minimum one functional arm and leg each c) ASD (M, MoD), SLD, MI (40% - 70%) d) MD involving above combinations	The incumbent will participate in ongoing immunological studies of the Institutes. They will assist their superiors in the research.	The work is performed mostly inside. It does not involve any hazard. Mobility and hand function should be adequate.
609	Dhobi	Health Services Other Miscellaneous Categories	S, ST, L, BN, KC, PP, MF, SE, C	a) LV b) D, HH c) LD including CP, LC; Dw; AAV; With minimum two functional arms and one functional leg d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Dhobi; LaundryMan washes and cleans garments and other articles of washable fabrics and presses them. Physical labour requiring bilateral hand movements.	The work is performed mostly outside. Bilateral hand activities should be adequate.
610	Hospital Attendant	Health Services Public Health	S, ST, W, BN, L, PP, RW, SE, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, with minimum two functional arms and two legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Helps nursing staff in hospitals, nursing homes in taking care of patients, and performs various miscellaneous low-skilled tasks. Assists Nurses in taking nursing care of patients and rendering othermiscellaneous services, such as giving baths, enemas, feeding them at fixed hours, preparing beds, bringing medicines from dispensary etc. Taking care of cleaning, giving food & water to patients	The work is performed inside as well as outside. The job may requirescolour identification and sitting for long periods.
611	Lascar and Bottle Cleaner	Health Services Public Health	S, ST, W, MF, SE, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; With minimum one functional arm and leg each d) ASD (M, MoD), SLD, MI (40% - 70%) e) MD involving above combinations	Cleans the dishes, utensils etc. Collects the used dishes, cups, plates etc. Put them in the leaning place, washes with cleaning powder / detergent, cleans and dries. Keep cleaned articles in the racks etc.	The work is performed mostly inside. Occasional field work is involved. He usually works alone.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
612	Painter	Health Services Public Health	S, ST, L, BN, KC, PP, MF, SE, C	a) LV b) D, HH c) LD including CP, LC; Dw, AAV; with minimum two functional arms and one functional leg d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Painter, General applies decorative or protective coats of paint, varnish, shellack, enamel, lacquer or other materials on exterior or interior surfaces, trimming and fixtures of glass, metal, wood, plaster concrete brick, building boards or other objects using brush, spray gun, roller, stencils etc.	The work is performed inside and outside. Mobility of the person should be adequate.
613	Record Attender	Health Services Other Miscellaneous Categories	S/ST, RW, C, MF, SE	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm d) ASD (M), SLD, MI (40 - 70%); e) MD involving above combinations.	Categorising of medical and forensic records books, documents, indexing, maintaining registers. Issue and Stock verification. Communication etc.	Work inside, does not involve hazards.
614	Silk Screen Printingcum-Duplicating Operator	Health Services Public Health	S, ST, BN, MF, SE, W, L,	a) LV b) D, HH c) LD including CP, LC; Dw, AAV; With minimum two functional arms and one functional leg. d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Silk Screen Printing cuts stencils by hand, according to design, for use in silk- screen printing. Superimposes shellacked transparent paper on design of matter, to be reproduced and cuts with knife outline of design in shellac without cutting paper. Prints on metal, paper, textile and other materials by means of silk screen process.	The work is performed inside
615	Van Cleaner	Health Services Transport Organization	S,ST,W,L,BN, PP,MF,KC,SE, H,RW	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID, SLD, MI (40%-70%) e) MD involving above combinations.	Cleaner, Motor Vehicle cleans and lubricates moving parts of motor cars, trucks and other automatic vehicles and performs various other related tasks. Fills oil cans, grease guns with required type of lubricant.	The work is performed inside as well as outside. Bilateral hand activities and mobility of the person should be adequate.
616	Clerk	Health Services	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
617	LD Typist	Health Services	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV, MDy; with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
618	Confidential Assistant Gr. II	Health Services	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
619	Clerk-Typist	Health Services	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
620	Chowkidar	Health Services	S,ST,W,PP,L, BN,MF,SE,H,C	a) LV b) HH c) LD including CP, LC, Dw, AAV with minimum two functional legs and one arm d) ASD (M), SLD, MI (40% - 70%) e) MD Involving the above combinations excluding a combination of (a) and (b)	Watchman; Chowkidar guards buildings, premises etc. against fire, theft, illegal entry and other such contingencies. Patrols around buildings and premises frequently, watches for fire hazards, presence of unauthorized persons. Reports irregularities or anything found tampered to authorities. Informs higher authorities, police, fire brigade in emergency.	The work is performed mostly outside. He usually works alone. Bilateral hand activities and mobility should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
621	Packer	Health Services	S, ST, BN, L, PP, MF, SE, KC, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV ; With both arms functional d) ASD (M, MoD), ID, SLD, MI (40%- 70%) e) MD involving above combination.	Packs material and products by hand in bags, barrels, baskets, boxes, cartons, and crates for the purpose of storage or transport performing any combination of following duties. Examines products for brittleness, fragility, moisture and other characteristics. Collects packaging containers and cleans them. Lines and pads crates. Assembles cartons from flattened state. Wraps protective material around the product. Visually inspect materials, products and containers at each step of the packaging process.	The work is performed mostly inside. Occasional field work is involved. He usually works alone. Incumbent should be functionally able to complete the assigned task efficiently
622	Assistant Surgeon	Health Services Department	BN, MF, RW, S/ST, L, SE, H, C	a) D, HH (As per medical council guidelines**) c) LD including CP, LC, Dw, AAV; with minimum two functional arms d) SLD (As per medical council guidelines**) e) MD involving above combinations.	They diagnose and treat ailments or disorder of human according to scientific system of medicine. Examine patients using stethoscope, blood pressure measuring instrument or any other medical instrument according to symptoms available and make or arrange for clinical tests. XRay and hist-opathological examination for correct diagnosis of disease or disorder, prescribe medicines based on results of examinations. Consult other physicians or specialists, as necessary in complicated and difficult cases. Give treatment and advise patients on regimen required to restore and maintain health. Administer drugs as required. Keep records of patients examined, their ailments and treatment given or prescribed. May issue medical certificates.	The work is performed inside in well lit rooms. The worker works alone. Hazards involving surgical jobs present. Bilateral hand activities should be adequate.
623	Dark Room Assistant	Health Services Other Miscellaneous Categories	S, ST, W, BN, L, PP, RW, SE, H, C	a) B, LV b) D, HH b) LD including CP, LC, Dw, AAV; with minimum two functional arms and legs c) ASD (M), SLD, MI (40% - 70%) d) MD involving above combinations.	Darkroom Attendant processes x-ray film through the use of automatic developing machines or a mixture of chemicals and water. Reloads film and plate holders. Being a Darkroom Attendant ensures delivery of developed films to proper medical personnel.	The work is mostly performed inside, The worker usually works alone. Mobility and bilateral hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
624	Lift Operator	Health Services Public Health	S/ST, MF, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm. d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Operates electric lift for carrying passengers and goods from one floor to another. Operates the gate; ensures that lift is not overloaded. Mandatory safety measures to be followed. Involves risk.	The work is performed mostly inside and alone.
625	Black smith	Health Services Public Health	S, ST, W, BN, RW, PP, SE, H, C, MF	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Fits assembles and repairs metal equipment with finished parts by accurately sizing components, setting levers riveting etc. studies design, sketch or model of locks etc to be made. Collects various finished components or parts and checks for accuracy of fit by supplementary tooling to remove defects	The work is mainly performed inside. The environment can be hot noisy and vibratory. The person should be able to complete the assigned tasks adequately..
626	X-ray /Hospital Attender	Health Services Public Health	S, ST, W, BN, L, PP, RW, SE, H, C	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, with minimum two functional arms and legs d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Helps nursing staff in hospitals, nursing homes in taking care of patients, and performs various miscellaneous low-skilled tasks. Assists Nurses in taking nursing care of patients and rendering other miscellaneous services, such as giving baths, enemas, feeding them at fixed hours, preparing beds, bringing medicines from dispensary etc.	The work is performed inside as well as outside. The job may require colour identification and sitting for long periods.
627	Dental Assistant Surgeon	Health Services Public Health	BN, MF, RW, S/ST, L, SE, H, C	a) D, HH (As per Medical Council Guidelines*) c) LD including CP, LC, Dw, AAV; With minimum two functional arms d) SLD (As per Medical Council Guidelines*) e) MD involving above combinations.	Dental Surgeon treats surgically and medically diseases and disorders of teeth, gums and soft tissues of mouth. Examines mouth and teeth of patients arranges by clinical tests or dental X-ray or clinical and bacteriological tests through Radiologist and Pathologist, if necessary for correct diagnosis. Examines results of tests and plans method of treatment accordingly. Administers medicine orally on teeth and adjacent tissues for minor diseases. Cleans teeth and cavities using scalars, excavators, dental engine, etc. as necessary. Fills cavities with cement, metal or plastic and ensures proper filling by observation and easy feel in chewing by patient. Gives local or general anaesthetics as necessary and prepares mouth for operation. Extracts loose, decayed or impacted teeth using surgical instruments. Renders after care. Makes and fits artificial teeth. Advises patients on various corrective dental measures and on general dental health. Is designated as Oral Surgeon if engaged in treatment of gums, teeth ache, fractured jaws etc	The work is performed inside. Usually workers work alone. The place is well lit. Should have minimum functional communication skills.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
628	Clinical Psychologist	Health Services	S/ST, RW, SE, H, C, MF	a) LD including CP, LC, Dw, MDy b) SLD c) MD involving above combinations	Clinical Psychologist studies mental, emotional and cognitive characteristics of human beings and determines principles which govern human behaviour. Investigates factors that affect thought and conduct of human beings and growth and development of individual's personality such as heredity, cultural and economic environments, etc. Deals with psychological problems involved in diagnosis, treatment and prevention of mental illness and emotional and personality disorders. Conducts personal interviews or examines individuals to determine their maladjustment and to suggest corrective measures. Develops psychological tests and experiments designed to measure mental characteristics of human beings.	The work is mostly done inside. It does not involve any hazards. Good minimum functional communication and observation skills required
629	Clerk	Department of Town and Country Planning	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
630	LD Typist	Department of Town and Country Planning	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
631	Last Grade Servant (Chain man/ OA/ Watcher)	Department of Town and Country Planning	S, ST, W, MF, SE, C, CL, RW, BN	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
632	Confidential Assistant Gr. II	Department of Town and Country Planning	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
633	Assistant Town Planner	Department of Town and Country Planning	S,ST,W, BN, L, KC, MF, SE, RW, H	a) D, HH b) LD including LC, Dw, AAV with minimum one functional one arm and one leg each c) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Understanding population trends to predict the demand that will be made an area whether urban or rural. and includes spatial planning	The work is done inside as well as outside. Work is not hazardous. Mobility of the incumbent should not be restricted.
634	Artist	Department of Town and Country Planning	S, ST, W, BN, SE, RW, H	a) D, HH b) LD including CP, LC, AAV, MDy; with minimum one functional arm and leg each c) ASD (M), ID, SLD, MI (40% - 70%) d) MD involving above combinations	Operating camera, taking photos of various events, making albums and keep records.	The work is performed mostly outside.
635	Tracer	Department of Town and Country Planning	S, ST, W, BN, MF, RW, SE , PP, L, H, C, KC	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum two functional arms and one leg d) ASD (M, MoD), SLD, MI (40% - 70%); e) MD involving above combinations.	Visits area to be surveyed and carries out plotting, sketching, contouring, drawing etc. of territory on basis of control data and other relevant available material.	The work is performed inside as well as outside. Workers work alone as well as in groups.
636	Junior Accountant	Treasuries Department	S, ST, MF, SE, RW, H, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysing Interpreting Memorising Communicating Recognising. Accountant is engaged in maintenance of accounts and records, scrutinize daily bills, receipts, payment etc. for proper entry.	The work is mostly performed inside, The worker usually works alone. Bilateral hand activities of the person should be adequate. The work involves scrutiny of daily treasury transactions and bills, and should have minimum functional communication skills.
637	Confidential Assistant Grade II	Treasuries Department	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV;with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
638	Office Attendant	Treasuries Department	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
639	Lower Division Typist	Treasuries Department	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC; Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
640	Confidential Assistant Grade II	University Appellate Tribunal	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside. The worker usually works alone. Mobility and hand activities of the person should be adequate.
641	Office Attendant Grade Gr. II	University Appellate Tribunal	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
642	LD Typist	University Appellate Tribunal	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
643	Clerk	University Appellate Tribunal	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
644	Municipal Secretary Grade III	Urban Affairs	S, ST, W, BN, L, MF, SE, C, KC,	a) LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy with minimum one functional arm and leg each. d) ASD (M); ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Municipal Secretary heads the administration of Municipalities and performs a variety of supervisory functions, oversees implementation of plan schemes and developmental activities in the Municipality	The work is mostly performed outside. The worker usually works alone. Mobility and hand activities of the person should be adequate. Should have minimum functional communication skills
645	Confidential Assistant Grade II	Urban Affairs	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
646	Office Attendant Grade	Urban Affairs	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
647	LD Typist	Urban Affairs	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate
648	Clerk	Urban Affairs	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing, Reading, Comprehending ,Computing, Typing , Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
649	Confidential Assistant Grade II	Vigilance & Anti- Corruption Bureau	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.
650	Office Attendant	Vigilance & Anti- Corruption Bureau	S, ST, W, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm and leg each d) ASD (M, MoD), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations	Multitasking work including, but not limited to, distribution of correspondences within or outside office, photocopying, supply of office items etc.	The work is performed mostly inside and outside. Occasional field work is involved. Incumbent usually works alone. Mobility and hand activities should be adequate
651	LD Typist	Vigilance & Anti- Corruption Bureau	S, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw; AAV; MDy with minimum two functional arms d) ASD (M), ID (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Perform a variety of typing-related tasks for organizations, such as transcribing audio recording, encoding handwritten documents, and other general document processing. Computing, Typing and editing, reading, browsing etc.	The work is performed inside, should have knowledge of computer work. Hand activities of the person should be adequate

Expert Committee Approved Physical & Functional Requirements of Various Government Posts

PHYSICAL AND FUNCTIONALITY REQUIREMENT OF VARIOUS GOVERNMENT POSTS						
Sl. No.	Designation	Department	Minimum functional Requirement	Suitable category of Benchmark Disabilities	Nature of work performance	Working Condition/ Remarks
652	Clerk	Vigilance & Anti- Corruption Bureau	S/ST, MF, SE, RW, C	a) LV b) D, HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm . d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Writing. Reading. Comprehending. Computing. Typing Accounting Logical analysis and interpretation. Maintenance of accounts and records. Scrutinize bills, receipts, payment etc. for proper entries in cash -book, journal, ledger and other records, as needed.	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
653	Public Prosecutor	Vigilance & Anti - Corruption Bureau	S/ST, RW, H, C, MF, SE	a) B, LV b) D, HH c) LD including CP, LC, Dw, AAV, MDy; with minimum one functional arm d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations excluding combination of (a) and (b).	They study facts, available documents or papers pertaining to legal aspect of different issue and give opinions and advice to the Director of Vigilance & Anti-Corruption Bureau, as necessary. May scrutinize and advise on legal aspects of Govt. rules and regulations etc. May prepare and file legal proceeding complaints, complaints, legal statement, affidavits etc.,	The work is mostly performed inside. The worker usually works alone. Hand activities of the person should be adequate. Should have minimum functional communication skills
654	Confidential Assistant	Water Appellate Authority	S/ST, MF, SE, RW, H, C	a) LV b) HH c) LD including CP, LC, Dw, AAV; with minimum one functional arm. d) ASD (M), SLD, MI (40% - 70%) e) MD involving above combinations.	Handle confidential papers, Takes dictation, Receives and opens mail and submits it to superiors for information and further action, reminds employer or superior of engagements and accompanies him if required, takes notes and minutes, and keeps important and confidential records. Memorising. Comprehending. communicating. Interpreting. Timing. Writing. Reading. Maintaining interpersonal skills.	The work is mostly performed inside .The worker usually works alone. Mobility and hand activities of the person should be adequate.

FUNCTIONAL REQUIREMENT ABBREVIATIONS USED: Bending (BN), Communication (C), Climbing (CL), Crawling (CRL), Hearing (H), Holding (Ho), Jumping (Ju), Kneeling & Crouching (KC), Lifting (L), Movement (M), Manipulation by Fingers (MF), Observing (Watching) (O), Picking (P), Pulling and Pushing (PP), Sitting (S), Standing (ST) , Writing (W), Reading (R), Walking (W), Seeing (SE)

CATEGORY ABBREVIATIONS USED: B=Blind, LV=Low Vision, D=Deaf, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm andOne Leg, BLOA=Both Leg & One Arm , BLA=Both Legs Arms, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, MDy= Muscular Dystrophy, ASD= Autism Spectrum Disorder (M= Mild, MoD= Moderate), ID= Intellectual Disability, SLD= Specific Learning Disability, MI= Mental Illness, MD=Multiple Disabilities

*Medical Council Guidelines: https://drive.google.com/file/d/1Z5Mo_Uk-IXGivk0UIVp-mxE3o-v13GFZ/view?usp=sharing

“Communication” as given section 1(f) of THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016 (NO. 49 OF 2016)

JOB ORIENTED PHYSICAL AND FUNCTIONALITY CERTIFICATION

Recent passport
size attested
photograph of the
person with
disability.

Certificate No:**Date of issue:**

This is to certify that I have carefully examined Shri/Smt/Kum _____
son/wife/daughter of Shri _____ Date of Birth (DD/MM/YY) ___/___/___ Age
___ years, male/female _____ with disability certificate No. _____

Permanent resident of House No. _____ Ward/Village/Street _____ Post Office
_____ District _____ State Kerala, whose photograph is affixed above, has
been evaluated for the job oriented physical and functional capabilities, and is shown against the
physical requirement and Categories of disability.

Physical Requirement

Please mark "yes" if physical requirement is present, Strike out if the requirement is not present

Example: One Arm – if present - **[Yes]** One Arm – if absent - **[/]**

1	One Arm (OA)		15	Kneeling & Crouching (KC)	
2	One Leg (OL)		16	Lifting (L)	
3	One Arm and One Leg (OAL)		17	Movement (M)	
4	Both Arms (BA)		18	Manipulation by Fingers (MF)	
5	Both Leg (BL)		19	Observing (Watching) (O)	
6	Both Legs and Arms (BLA)		20	Picking (P)	
7	Both Legs and One Arm (BLOA)		21	Pulling and Pushing (PP)	
8	Bending (BN)		22	Reading (R)	
9	Communication (C)		23	Seeing (SE)	
10	Climbing (CL)		24	Sitting (S)	
11	Crawling (CRL)		25	Standing (ST)	
12	Hearing (H)		26	Walking (W)	
13	Holding (HO)		27	Writing (WR)	
14	Jumping (JU)				

Jasmin Thomas
S.O. SJD

Categories of Disability			
I Visual Impairment (VI)			
Ia	Blindness (B) Category IV a - 90% IV b - 100%		Ib Low Vision (LV) Category IIIa (Low Vision 40%) IIIb (Low Vision 50%) IIIc (Low Vision 60%) IIId (Low Vision 70%) IIIe (Low Vision 80%)
II Hearing Impairment (HI)			
Iia	Deaf (D) (70dB loss in BE) Communication as assessed in WHODAS 2 _____ %		Iib Hard of Hearing(HH)(60-70dB loss in BE)
Iic	Speech and Language Disability (SL) _____ %		
III. Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;			
IIIa	Dwarfism (DW) _____ % Communication as assessed in WHODAS 2 _____ %		IIIe Cerebral Palsy (CP) GMFCS Level I (<40%) Level II (40-50%) Level III (51-60%) Level IV (61-79%) Level V (80% or more) MACS Level I (20%) Level II (30%) Level III (40%) Level IV (55%) Level V (70% or more)
IIIb	Leprosy Cured (LC) WHO Grading Grade 0 Grade 1 Grade 2		
IIIc	Muscular Dystrophy (MD) _____ %	IIId	Acid Attack Victims (AAV) _____ %
Category IV			
IVa	Autism (ASD)		IVb Specific Learning Disability (SLD) _____ %
IVc	Intellectual Disability (ID) VSMS Score Disability - 100% Disability - 90% Disability - 75% Disability - 50% Disability - 25%		IVd Mental Illness (MI) IDEAS Scoring 0-No disability 1-Mild 2-Moderate 3=Severe 4=Profound
V	Category V - Multiple Disability		
	Disability 1%	2 Disabilities - $a + [b \times (90-a)] / 90$ if $a > b$	
	Disability 2%	Overall Disability Percentage%	

(Guidelines for evaluation of various disabilities and procedure for certification, Jan 5, 2018, Gazette of India)

Authorised Signatory of notified Medical Authority
Name and seal