

जी. लता कृष्णा राव, मा.प्र.से.

G. LATHA KRISHNA RAO, I.A.S.

Tel : 23382683

23389184

Fax : 23385180

E-mail : secywel@nic.in

Website : http://www.socialjustice.nic.in



सत्यमेव जयते

Spl. Secy (SJD)
copy: AS (+4FWI)

सचिव

भारत सरकार

सामाजिक न्याय और अधिकारिता मंत्रालय
सामाजिक न्याय और अधिकारिता विभाग
शास्त्री भवन, नई दिल्ली-110 001

SECRETARY

Government of India

Ministry of Social Justice and Empowerment

Deptt. of Social Justice and Empowerment

Shastri Bhawan, New Delhi-110 001

December 27, 2016

D.O. No. 15-39(154)/2014-15/Ag.II (Pt)

Dear Shri Vijayanand,

Ministry of Social Justice & Empowerment is launching a Centrally Sponsored Programme on providing necessary aids to senior citizens of the BPL category. The Government of India would provide assistance for hearing aids, spectacles, walking sticks etc. as required to senior citizens. The entire cost of the aids would be borne by the Government of India.

2. For the year 2016-17, it was decided to launch this programme in Kochi and Thiruvananthapuram districts of your State. A Committee chaired by the Deputy Commissioners/ Collectors of the districts is being constituted to identify eligible beneficiaries. This Committee would also take up basic medical tests to assess level of requirements of hearing aids, spectacles, dentures etc, for the senior citizens.

3. Ministry of Social Justice & Empowerment proposes to launch this programme with a minimum of 1000 beneficiaries per district. The distribution would be done in camp mode.

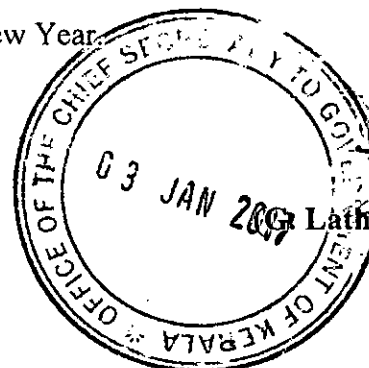
4. I would request immediate identification of beneficiaries so that the programme can be launched in identified districts in your State/Union Territory with active participation of State/Union Territory administration.

5. Government of India Undertaking Artificial Limbs Manufacturing Corporation of India (ALIMCO) would be identifying the agencies for supply of necessary aids to eligible beneficiaries during the current year. In the next financial year, the programme shall be further expanded and States/Union Territories shall have the option to fully implement it through their agencies or request ALIMCO to do it on their behalf. Funding shall continue to be provided by the Central Government.

6. Kindly indicate the date on which this programme could be launched in your State/Union Territory in consultation with your Chief Minister.

Wishing you all the best in the New Year.

Yours sincerely,



Latha Krishna Rao)

Shri S.M. Vijayanand,
Chief Secretary,
Government of Kerala,
Thiruvananthapuram 695 001.

DS
put up3/1
Put up immediatelyM
AS (S T)

F.No. 15-39(154)/2014-15/Ag-II/SrC-II
Government of India
Ministry of Social Justice & Empowerment
Department of Social Justice & Empowerment

Shastri Bhawan, New Delhi
Dated 27th December, 2016

OFFICE ORDER

Subject:- Implementation of the "Scheme for providing Physical Aids and Assisted-living devices to Senior Citizens belonging to BPL Category"- Constitution of District level implementing Agency-reg.

In accordance with the provisions contained in the "Scheme for providing Physical Aids and Assisted-living devices to Senior Citizens belonging to BPL Category", the Central Government hereby notifies constitution of the Committee for the purpose of selection of the beneficiaries, implementation and monitoring of the Scheme as under:-

- i. Deputy Commissioner/Collector of the District or in the case of a Municipal Corporation, the Commissioner of the Corporation.
- ii. Representative of the State Agency as nominated by the State Government for the purpose.
- iii. Chief Medical Officer (CMO) of the District.
- iv. District Social Welfare Officer or Deputy Director (Social Welfare)/Joint Director or equivalent at the District level handling the matters relating to senior citizens.
- v. Chief Executive Officer (CEO) of the Zilla Parishad.

2. The above mentioned Committee shall be constituted in each District mentioned against the State/Union Territory as per the State/UT wise list attached.



(Ghazala Meenai)

Joint Secretary to the Government of India

Ph.No. 011-23387269

Email id:- jssd-msje@nic.in

Encl. as above

Copy to:-

1. The Chief Secretary of the State/UT as per the list attached
2. CMD ALIMCO
3. Secretary, SJE/Special Secretary SJE for Information
4. PS to HMSJE/PS to HMoSJE (VS)/HMoSJE(KPG)/HMoSJE(RA) for information.
5. JS & FA, MSJE

**A SCHEME FOR PROVIDING PHYSICAL AIDS AND ASSISTED
LIVING DEVICES TO SENIOR CITIZENS BELONGING TO BPL CATEGORY**

1. Background

1.1 As per the Census figures of 2011, the population of senior citizens in India is 10.38 crore, out of which 1.13 crore persons are above the age of 80 years. More than 70% of the population of senior citizens live in rural areas of the country. A sizeable percentage (5.2%) of the senior citizens suffers from some sort of disabilities related to old age. The rapid change in the demographic profile along with increased life expectancy and advancements in health care and other developmental indices, Indian population is gradually progressing to the phenomenon of population ageing. Projections indicate that the number of elderly population will increase to around 173 million by 2026.

1.2 The Central Government proposed a new scheme to be put in place to provide Physical aids and Assisted Living Devices for such senior citizens suffering from age related disabilities/ infirmities, who belong to BPL category. Accordingly, the following scheme is hereby formulated for bringing such senior citizens into active life and to build an aged-friendly society by providing them with devices to maintain near normalcy in mobility, communication and independence.

2. Aims and Objectives

2.1 The scheme aims at providing senior citizens, belonging to BPL category and suffering from any of the age related disability/infirmity mentioned in para 2.2, with such assisted-living devices which can restore near normalcy in their bodily functions, overcoming the disability/infirmity manifested. The assistive devices shall be of high quality and conforming to the standards laid down by the Bureau of Indian Standards, wherever feasible.

2.2 The Scheme aims to address following types of disability / infirmity:-

- (i) Low Vision;
- (ii) Hearing impairment;
- (iii) Loss of teeth; and
- (iv) Locomotor disability.

3. Types of Physical Aids and Assisted-Living Devices to be provided under the Scheme

The Scheme proposes to provide the following Aids and Assisted-Living Devices to eligible elderly beneficiaries, depending upon their physical impairment, as stated in para 2.2 above:-

- 1. Walking sticks
- 2. Elbow crutches
- 3. Walkers / Crutches
- 4. Tripods / Quadpods
- 5. Spectacles
- 6. Hearing Aids
- 7. Artificial Dentures
- 8. Wheelchair

4. Scope of the Scheme

The beneficiaries of the Scheme shall include Senior Citizens of BPL Category suffering from any of the age related infirmities as indicated in para 2.2 of the Scheme. For loss of vision, hearing impairment, loss of teeth and for loco-motor disability requiring wheelchair, a certificate from any Government Medical Officer shall suffice. For other simple devices stated in para 3 (items 1 to 4), the implementing agencies shall satisfy themselves as to the eligibility of the Senior Citizen to receive the device.

5. Extent of Support

5.1 The Scheme will be fully financed (100% funded) by the Central Government from 'Senior Citizens' Welfare Fund'.

5.2 The extent of support will comprise of free of cost distribution of "Physical Aids and Assisted-Living Devices" commensurate with the extent

of disability/infirmity that is manifested among the eligible senior citizens. In case of multiple disabilities/infirmities, the assistive devices will be given in respect of each disability/impairment that is manifested in the same person. The Implementing Agencies shall provide one year free maintenance of the aids & assisted living devices supplied by them. The average cost of all devices is likely to be Rs. 5,000/- per beneficiary. The monetary limit of the devices shall be as under:-

Type of Assistive Device	Monetary Limit
For each Hearing aid	Cost as notified by ALIMCO as per para 7.2 or the actual cost, whichever is less.
For each set of Artificial Dentures	Rs. 7,500/- or the cost as notified by ALIMCO as per para 7.2 below or the actual cost, whichever is least.
For each set of Walking Sticks; Elbow crutches; Walkers/ Crutches; Tripods / Quadpods	Rs. 2,000/- or the actual cost, whichever is less.
For each pair of spectacles	Rs. 1,000/- or the actual cost, whichever is less.
For each wheelchair (distribution will commence from 2017-18 onwards)	Rs. 7,000/- or rate as notified by ALIMCO as per para 7.2 or the actual cost, whichever is least.

5.3 The Central Government may, wherever necessary release upto 50% of the project cost to the implementing agencies in advance for commencing the project.

5.4 A maximum of ten per cent (10%) each of the total expenditure of the Scheme shall be used for :

- (i) monitoring and evaluation; and
- (ii) administrative expenditure under the Scheme including expenditure for Project Monitoring Units (PMUs) at the level of Ministry, State and within ALIMCO.

6. Implementation of the Scheme

6.1 A three-tier strategy for the implementation of the Scheme for providing Physical Aids and Assisted Living Devices to senior citizens belonging to BPL category is envisaged. These tiers consist of the Ministry

of Social Justice & Empowerment, the State/UT Nodal Department and the Implementation Committee at the District level. The roles and responsibilities for each tier are outlined below.

6.2 Ministry of Social Justice and Empowerment

Ministry of Social Justice and Empowerment, Government of India will be the nodal Ministry to oversee the implementation of the Scheme. The Ministry will provide financial resources and will extend through ALIMCO, the technical guidance including specifications for each of the devices that are proposed to be procured by the States/UTs. The Ministry will also set policies and procedural guidelines for the disbursement of the aids and assisted-living devices. Detailed financial and procurement guidelines and conditions for Assistance are at **Annexure-III**.

6.3 State Nodal Department

In each of the State/UT, the Social Welfare Department of the State or the Department dealing with the matters relating to Senior Citizens or Department so nominated by the State Government will serve as the nodal Department for this Scheme and shall be responsible for implementing the Scheme in the selected Districts. Identification of the districts where the Scheme is to be implemented should focus on backward and rural areas. Priority should be accorded to senior citizens living in shelter homes/streets/clusters, etc.

6.4 District or Municipal level

The State/UT Administration should identify one of the State owned Corporations as the Implementing Agency for implementation of the Scheme. They shall be free to identify the District Administration, the Chief Medical Officer of the District, the CEO of the Zilla Parishad and where the Municipalities exceed a population of 1 lakh (2011 census) as the District/Municipal level agency in their respective geographical jurisdiction. These nominated agencies shall then serve as the District/Municipal bodies responsible for implementing the programme.

6.5 The Central Government shall notify a Committee at District level for the purpose of selection of the beneficiaries, implementation and monitoring of the Scheme. The Committee may consist Deputy Commissioner/Collector of the District or in the case of a Municipal Corporation, the Commissioner of the Corporation; representative of the State Agency as nominated by the State Government for the purpose; Chief Medical Officer (CMO) of the District; District Social Welfare Officer or Deputy Director (Social Welfare)/Joint Director or equivalent at the District level handling the matters relating to senior citizens; Chief Executive Officer (CEO) of the Zilla Parishad.

6.6 If any of such bodies do not have banking operations, the State may allow opening of bank accounts in consonance with State rules. Further references to District shall imply Municipalities as well.

7. Mode of Implementation

7.1 The Scheme will be implemented by the respective State/ UT Governments or by 'Artificial Limbs Manufacturing Corporation (ALIMCO)', a Public Sector Undertaking under the Ministry of Social Justice and Empowerment. Beneficiaries will be identified by the State Governments/UT Administrations through the Committee notified for the purpose. ALIMCO may extend technical support to the implementing agencies of the State/UT authorities. The District level agency may formulate appropriate mechanisms to reach the Target Group. State Governments/UT Administrations may utilize the data of BPL beneficiaries receiving "Old Age Pension" under the National Social Assistance Programme (NSAP). The ALIMCO shall be at liberty to organize camps for the assessment and distribution of assistive devices under this Scheme to eligible senior citizens, in conjunction with the camps that are organized for persons with disabilities or exclusively for senior citizens, as may be feasible. The methodology for organizing the camps are at **Annexure-I**.

The State Government/UT Administration shall follow a similar methodology for holding camps, as given in the **Annexure-II**.

7.2 Purchase of assistive devices

The ALIMCO shall publish a price list of each device mentioned in **para 3** above, along with specifications and standards as applicable. The said price list shall be provided by ALIMCO to the Ministry of Social Justice and Empowerment, which shall in turn circulate the list to all the concerned States/UTs. In the said price list the price of each device shall be fixed while adhering to the price cap, in respect of the device, mentioned in **para 5** of the Scheme. The Ministry of Social Justice and Empowerment shall also publish the list on its website.

7.3 The State Government/UT Administration shall adopt any of the following two methodologies for purchasing the assistive devices:-

- (i) Indenting the requirement to ALIMCO, on prices published in the price list referred in **para 7.2** of the Scheme; or
- (ii) By purchase procedure as in **para 7.4**.

7.4 The District Agency notified by the State/UT Administration may procure assistive devices through ALIMCO. They may also procure the same at the District level through open tender. The State/UT Administration shall prescribe a tender committee of District level officers, *inter alia*, consisting of the Head of the District Agency, the Chief Medical Officer, the senior most Finance and Accounts Officer of the Collectorate and similar functionaries in Municipal Agencies wherever applicable. The rates shall not exceed the rates of the devices prescribed by the ALIMCO/Ministry of Social Justice and Empowerment. The implementing agencies shall strictly follow the due procedure as per GFR provisions.

8. Implementation of the Scheme across States/Union Territories

In the first year the Scheme shall be implemented in 2 districts in each State and also in NCT Delhi and in 1 district each in other 6 UTs (excluding Delhi). In the subsequent years, it will be implemented in 4 districts each in 20 larger States; 2 districts each in the remaining 9 States and also in NCT Delhi and in 1 district each in other 6 UTs (excluding

Delhi). In case the States/UTs do not show initiative to implement the Scheme as per district-wise allocation, the Central Government may re-assign districts to States/UTs which have higher demand.

9. Eligibility criteria for the beneficiaries

- (i) The person should be a Senior Citizen of India (aged 60 years and above).
- (ii) The beneficiary may produce a certificate from the District Authority for eligibility or a BPL ration card or proof of receiving Old Age Pension under Indira Gandhi National Old Age Pension Scheme (IGNOAPS) under the National Social Assistance Programme (NSAP).
- (iii) Certificate as per the requirement mentioned in **Para 4** of the Scheme will be required.
- (iv) The person should not have received the same device(s) free of cost from any Government source including local bodies and public undertakings controlled by the Government during last 3 years. However, replacement of faulty/non-functional device(s) may be allowed as an exception to this condition.
- (v) As far as possible, 30 per cent of the total beneficiaries must be women.
- (vi) The number of SC/ST/OBC beneficiaries shall not be less than their percentage of population in the district.

10. Awareness Generation on the Scheme

The Central and the State Governments/UT Administrations shall ensure wide publicity to the Scheme so that adequate awareness is created among the potential beneficiaries and their families as well as the general public about the existence of the Scheme and the benefits available under it.

11. Monitoring and Evaluation

The Scheme will be monitored by the Ministry of Social Justice and Empowerment (MoSJE), New Delhi as the nodal Ministry. The success of the programme will be evaluated by the Ministry of Social Justice and Empowerment, after one year of its initial implementation and depending upon the success parameters, the scheme will be extended to other districts of the States/UTs. The procedural formalities such as *proforma* and procedure of application, sourcing, procurement and distribution will be laid down by the implementing States as may be suitable depending upon the local conditions. The Central Government, State/UT Headquarters and ALIMCO shall be eligible to set up Project Monitoring Units.

After distribution of the assisted living devices, a sample checking to the extent of 10% of the beneficiaries shall be made by the ALIMCO/implementing agencies. The Committee/Agency assigned shall also include a representative of the Finance Wing of the State/UT and of ALIMCO.

12. Audit of Accounts

The accounts of the Implementing Agencies shall be subject to the audit by the prescribed authority in accordance with the provisions of General Financial Rules (GFR), 2005, as amended from time to time, in this regard.

Annexure I to the Scheme

Standard Approved Procedure to be followed by ALIMCO in conducting camps under the Scheme for providing Physical Aids and Assisted Living Devices for Senior Citizens belonging to BPL category.

The 'Artificial Limbs Manufacturing Corporation' (ALIMCO) shall organize camps under the Scheme in three phases, as mentioned below:-

Phase-1 - Assessment Camp

- (a) On receipt of written request from State Government/Implementing Agencies or Ministry of Social Justice and Empowerment, the ALIMCO shall initiate the camp activities by writing letters to the District Authorities for obtaining formal permission for the camp.
- (b) After the formal permission is granted, the ALIMCO shall visit the district for finalizing camp's venue, date, etc. On finalization of the camp's venue, date, etc. ALIMCO shall give wide publicity for proposed camps - through print media, vehicle publicity, distribution of pamphlets, putting up of banners and hoardings at strategic locations. This publicity shall be organized with the support of Block Development Officers, Anganwadi workers and Asha workers of the District. Support of reputed NGOs may also be taken by ALIMCO.
- (c) On the date of the assessment camp, ALIMCO shall depute team (s) of doctors/technicians/other professionals for assessing the needs of the potential beneficiaries.
- (d) ALIMCO shall make arrangements for putting of tents, sitting arrangement for beneficiaries, covered area for taking measurement of female senior citizens and drinking water arrangements for the potential beneficiaries and their attendants.
- (e) On the day of the assessment camp, the potential beneficiaries shall be registered and relevant mandatory documents required under the Scheme, like BPL card, age proof, etc. shall be verified by ALIMCO's representative. After the verification is done, the details (including photograph) of the potential beneficiary shall be entered in software and the person shall thus be registered. ALIMCO may use the same software they use for data maintaining in the ADIP Scheme of Department of Empowerment of Persons with Disabilities.
- (f) The Registered beneficiaries shall then be examined by doctors/technicians/other professionals to assess their needs and to prescribe the requisite Assistive Devices, in writing.
- (g) One completion of the assessment, the beneficiaries shall be provided with tokens wherein the aids and appliances prescribed to them, and the probable date of distribution shall be mentioned.

- (h) A consolidated requirement of aids and assistive devices for a particular camp shall then be prepared by ALIMCO and provided to Logistic Department for supply of the devices to the camp's site.

Phase-2 - Distribution Camp

- (a) Once the aids and assistive devices get delivered at the site of the camp, ALIMCO shall depute experts/ technicians from various fields to ensure safe and secure 'fitment' of the devices to the beneficiaries. As per **para 2.1** of the Scheme, the devices shall be of high standards and conforming to the standards laid down by the Bureau of Indian Standards (BIS), wherever feasible. Wherever BIS standards are not feasible, the ALIMCO shall depute experts to ensure Quality Check of the device(s) and the device(s) shall be distributed only on quality certification.
- (b) On finalization of the date(s) of the camp, ALIMCO shall inform the beneficiaries about the venue of the camp and date through the designated District Authority /District Social Welfare Officer/Chief Medical Officer/ Handicapped Welfare Officer. Use of mass SMS; print media; banners at strategic locations of District; advertisements in local newspapers may also be resorted to.
- (c) ALIMCO shall depute a team at least 7 working days (excluding Public Holidays) in advance of the distribution camp to the camp's site to make logistical arrangements like tents, stage, sitting arrangements, food, water, etc.
- (d) The aids and assistive devices shall be distributed to the beneficiaries as per the tokens issued to them at the assessment camps, in presence of ALIMCO's Rehabilitation Expert and Representatives from the District Administration.
- (e) After completion of the distribution camp, ALIMCO's Rehabilitation Expert shall consolidate the report and prepare distribution certificate. These distribution certificates shall be jointly attested by ALIMCO and District Administration. A copy of these jointly attested distribution certificates shall be handed over to the District Authority/District Social Welfare Officer/Chief Medical Officer/ Handicapped Welfare Officer for records. The consolidated report shall be signed by the designated District Authority/District Disability Officer as a token of acknowledgement of distribution of the assistive devices.

Phase-3 - Post Distribution Activity

The list of beneficiaries to whom the Aids and Assisted Living Devices are distributed shall be uploaded on the website of ALIMCO and the Ministry of Social Justice & Empowerment with details of name, photograph, age, gender, father's / husband's name, BPL card No., Address, contact number (optional), Aadhaar no. (desirable), type of

1117379/2017/SJD(OS)

infirmity/disability, assistive device(s) prescribed and the cost of appliance(s).

After distribution of the assisted living devices, a sample checking to the extent of 10% of the beneficiaries shall be made by the ALIMCO/implementing agencies

ALIMCO shall put to use their toll free No. 18001805129 for providing feedback and for providing post camp services.

Annexure II to the Scheme

Standard Approved Procedure to be followed by State Governments/ UT Administrations/ District Administrations/ Municipal Administrations in conducting camps under the Scheme for providing Physical Aids and Assisted Living Devices for Senior Citizens belonging to BPL category.

The Implementing Agencies under the State Governments/ UT Administrations / District Administrations/ Municipal Administrations (to be known as the State Agency hereafter), under the supervision of the Implementation Committee, shall organize camps under the Scheme in three phases, as mentioned below:-

Phase-1 - Assessment Camp

- a) On receipt of advice from States/UTs or written communication from Ministry of Social Justice and Empowerment, the State Agency shall initiate the camp activities by finalizing camp's venue, date, etc.
- b) On finalization of the camp's venue, date, etc. the State Agency shall give wide publicity for proposed camps - through print media, vehicle publicity, distribution of pamphlets, putting up of banners and hoardings at strategic locations. This publicity shall be materialized with the support of Block Development Officers, Asha workers, Anganwadi workers etc. Support of reputed NGOs may also be taken.
- c) On the date of the assessment camp, the State Agency shall depute team (s) of doctors/technicians/other professionals for assessing the needs of the potential beneficiaries.
- d) The State Agency shall make arrangements for putting of tents, sitting arrangement for beneficiaries, covered area for taking measurement of female senior citizens and drinking water arrangements for the potential beneficiaries and their attendants.
- e) On the day of the assessment camp, the potential beneficiaries shall be registered and relevant documents required under the Scheme, like BPL card, age proof, etc. shall be verified by officers/ doctors of the State Agency. After the verification is done, the details (including photograph) of the potential beneficiary shall be entered on the website of the District and the person shall be registered.
- f) The Registered beneficiaries shall then be examined by doctors/technicians/ other professionals to assess their needs and to prescribe the requisite Assistive Devices, in writing.
- g) On completion of the assessment, the beneficiaries shall be provided with tokens wherein the aids and appliances prescribed to them, and the probable date of distribution shall be mentioned.
- h) A consolidated requirement of aids and assistive devices for a particular camp shall then be prepared by the State Agency and provided to ALIMCO for supply of the devices to the camp's site.

Phase-2 - Distribution Camp

- a) Once the aids and assistive devices get delivered at the site of the camp, the State Agency shall depute experts/ technicians from various fields to ensure safe and secure 'fitment' of the devices to the beneficiaries. As per **para 2.1** of the Scheme, the devices shall be of high standards and conforming to the standards laid down by the Bureau of Indian Standards (BIS), wherever feasible. Wherever BIS standards are not feasible, the State Agency shall depute experts from Medical field to ensure Quality Check of the device(s) and the device(s) shall be distributed only on quality certification.
- b) On finalization of the date(s) of the camp, the State Agency shall inform the beneficiaries about the venue of the camp and date through the designated District Authority/District Social Welfare Officer/Chief Medical Officer/ Handicapped Welfare Officer. Use of mass SMS; print media; banners at strategic locations of District; advertisements in local newspapers may also be resorted to.
- c) The State Agency shall depute a team at least 7 working days (excluding Public Holidays) in advance of the distribution camp to the camp's site to make logistical arrangements like tents, stage, sitting arrangements, food, water, etc.
- d) The aids and assistive devices shall be distributed to the beneficiaries as per the tokens issued to them at the assessment camps.
- e) After completion of the distribution camp, the State Agency shall consolidate the report and prepare distribution certificate. These distribution certificates shall be attested by officers of the District Administration. A copy of these attested certificates shall be handed over to the designated District Authority/District Social Welfare Officer/Chief Medical Officer/Handicapped Welfare Officer. for records. The consolidated report shall be signed by the designated District Authority/Disability Officer as a token of acknowledgement of distribution of the assistive devices.

Phase-3 - Post Distribution Activity

The data of the registered beneficiaries, which was uploaded in the assessment camp, shall now be uploaded on the website of the District Administration and Ministry of Social Justice & Empowerment with details of Name, photograph, age, gender, father's / husband's name, BPL card No., Address, contact number (optional), Aadhaar no. (desirable), type of infirmity/ disability, assistive Device(s) prescribed and the cost of appliance(s).

The State Agency shall provide post camp services.

Annexure-III to the Scheme**Guidelines and Conditions for Assistance**

- (i) The State Governments/UT Administrations, through the implementing agencies (as detailed in **para 6** of the Scheme), shall identify the potential beneficiaries and finalize the list of beneficiaries after ensuring that all guidelines/conditions, etc mentioned under the Scheme are followed.
- (ii) The implementing agencies shall either indent the supplies from ALIMCO for procurement of the assistive devices under intimation to the Ministry of Social Justice and Empowerment OR purchase directly from the market, as per **para 7.4** and in accordance with the norms and guidelines of the Scheme. In cases where ALIMCO is the implementing agency, a copy of indent shall be required to be sent to this Ministry by the ALIMCO. The implementing agencies shall be entitled to administrative costs not exceeding ten per cent (10%) on the cost of devices distributed as overheads.
- (iii) The implementing agencies will maintain a register in the *proforma* prescribed in **Annexure-IV** about the details of the beneficiaries and the Assistive Devices provided to them.
- (iv) The implementing agencies shall maintain "Stock Registers" wherein clear details of the devices purchased and/or disbursed are maintained. Details like date of purchase, type of stock, cost, date of disbursement, beneficiary's name, and beneficiary's BPL card number must be entered and authenticated by the Heads of the implementing agencies.
- (v) The implementing agencies under the Scheme shall obtain an undertaking from the beneficiary that he/she has not received same device(s) free of cost from any Government source including local bodies and public undertakings controlled by the Government during last three years.

- (vi) The Ministry shall have the power to inspect the Implementation of the Scheme.
- (vii) Procedure for release of Final Payment :
- (a) In cases where the ALIMCO is the Implementing Agency, in accordance with the approved supply order and on production of the Utilisation Certificate relating to advance released, if any, and a certificate from the District Implementation Committee regarding completion of the distribution of the devices to the beneficiaries, the balance amount shall be released to ALIMCO directly by the Ministry through electronic mode.
- (b) In other cases where the State Government/UT Administration owned Corporation is the Implementing Agency, the payment of advance as well as balance amount shall be released directly to the Implementing Agency. The Utilisation Certificate shall be receivable from the concerned Implementing Agency. All the requisite records shall also be maintained by the Implementing Agency.**
- (viii) The State Governments/UT Administrations shall exercise reasonable economy in implementing the Scheme.
- (ix) When the Government of India has reasons to believe that the sanction is not being utilized for the approved purpose, the amount would be recovered from the implementing agency with interest and no further assistance would be given to the agency.
- (x) The implementing agency shall maintain separate accounts of funds received and utilized from the Ministry of Social Justice and Empowerment under the Scheme. The fund *may* be kept in a separate bank account to be operated under the Scheme.
- (xi) The final accounts for a financial year will be rendered through utilization certificate and audited accounts signed **by the competent authority of the Implementing Agency** within six months of the close of the financial year or before the next sanction, whichever is earlier.

Annexure-IV to the Scheme

Register to be maintained by the agencies implementing the Central Sector Scheme of " Providing Physical Aids and Assisted-Living Devices to Senior Citizens belonging to BPL category" .

Sl. No.	Name of the Beneficiary	Photograph	Name of Father/ mother/ husband	Male/ Female	Address and Phone Number, if any.	Age	BPL Ration Card No.	Aadhaar Card no.	Type of Aids given	Total Cost of the Aids given	Signature / Thumb impression of the Beneficiary
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)

Government of India

Ministry of Social Justice and Empowerment
Department of Social Justice and Empowerment

State/Union Territory-wise list of districts selected for implementation of the 'Scheme of Providing Physical Aids and Assisted-Living Devices to Senior Citizens in BPL category' during 2016-17

S. No.	State/ UT	District
1.	Andaman and Nicobar Islands	South Andaman, Middle & North Andaman
2.	Andhra Pradesh	Vishakhapatnam Nellore
3.	Arunachal Pradesh	West Kameng Pasinghat
4.	Assam	Kamrup Sonipur
5.	Bihar	Buxar West Champaran
6.	Chandigarh	Chandigarh
7.	Chhattisgarh	Raipur Bastar
8.	Dadra and Nagar Haveli	Dadra and Nagar Haveli
9.	Daman and Diu	Daman and Diu
10.	Goa	North Goa South Goa
11.	Gujarat	Vadodara Ahmadabad
12.	Haryana	Karnal Ambala
13.	Himachal Pradesh	Shimla Hamirpur
14.	Jammu and Kashmir	Srinagar Udhampur
15.	Jharkhand	Gumla Ranchi
16.	Karnataka	South Bangalore Dharwad
17.	Kerala	Kochi Thiruvananthapuram
18.	Madhya Pradesh	Khandwa Ujjain
19.	Maharashtra	Nagpur Dhule
20.	Delhi	Karol Bagh Chandni Chowk

1117379/2017/SJD(OS)

21.	Odisha	Sundargarh Angul
22.	Punjab	Gurdaspur Hoshiarpur
23.	Rajasthan	Jhalawar Bikaner
24.	Tamil Nadu	Kanyakumari South Chennai
25.	Telangana	Hyderabad Karimnagar
26.	Uttar Pradesh	Lucknow Varanasi
27.	Uttarakhand	Haridwar Almora
28.	West Bengal	Asansol Darjeeling
29.	Manipur	Imphal (West) Imphal (East)
30.	Meghalaya	East Jaintia Hills Ri Bhoi
31.	Mizoram	Aizwal Champhai
32.	Nagaland	Dimapur Kohima
33.	Tripura	Unokoti Dhalai
34.	Lakshadweep	Lakshadweep
35.	Puducherry	Olukara Karaikal